

# Meadow Pointe III Community Development District

Board of Supervisors' Regular Meeting December 21, 2022

> District Office: 5844 Old Pasco Road, Suite 100 Pasco, Florida 33544 813.994.1001

www.meadowpointe3cdd.org

# MEADOW POINTE III COMMUNITY DEVELOPMENT DISTRICT AGENDA

At the Meadow Pointe III Clubhouse, located at 1500 Meadow Pointe Blvd, Wesley Chapel, FL 33543.

District Board of Supervisors Michael Hall Chairman

Paul Carlucci Vice Chairman
John Johnson Assistant Secretary
Glen Aleo Assistant Secretary
Michael Torres Assistant Secretary

**District Manager** Daryl Adams Rizzetta & Company, Inc.

**District Attorney** Vivek Babbar Straley, Robin, & Vericker

**District Engineer** Tonja Stewart Stantec Consulting

Services Inc

#### All Cellular phones and pagers must be turned off while in the clubhouse.

The Audience Comment portion of the agenda is where individuals may make comments on matters that concern the District. Individuals are limited to a total of three (3) minutes to make comments during this time.

Pursuant to provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting/hearing/workshop is asked to advise the District Office at least forty-eight (48) hours before the meeting/hearing/workshop by contacting the District Manager at (813) 533-2950. If you are hearing or speech impaired, please contact the Florida Relay Service by dialing 7-1-1, or 1-800-955-8771 (TTY) 1-800-955-8770 (Voice), who can aid you in contacting the District Office.

A person who decides to appeal any decision made at the meeting/hearing/workshop with respect to any matter considered at the meeting/hearing/workshop is advised that person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made including the testimony and evidence upon which the appeal is to be based.

# MEADOW POINTE III COMMUNITY DEVELOPMENT DISTRICT

District Office - Wesley Chapel, Florida 33544 - 813-994-1001

Mailing Address – 3434 Colwell Ave, Suite 200, Tampa, Florida 33614

meadowpointe3CDD.org

December 14, 2022

Board of Supervisors Meadow Pointe III Development District

#### **FINAL AGENDA**

Dear Board Members:

The regular meeting of the Board of Supervisors of the Meadow Pointe III Community Development District will be held on **Wednesday**, **December 21, 2022 at 6:30 p.m.,** to be held at the Meadow Pointe III Clubhouse, located at 1500 Meadow Pointe Blvd, Wesley Chapel, FL 33543. The following is the agenda for this meeting:

2. 3.	1. CALL TO ORDER / ROLL CALL 2. PLEDGE OF ALLEGIANCE 3. AUDIENCE COMMENTS ON AGENDA ITEMS 4. BUSINESS ITEMS							
	Α.							
	B. Administer Oath of Office to Newly Elected Supervisors							
	_	1. Review of Form1 and Sunshine Law Requirements						
	C.	Consideration of Resolution 2023-01, Designating						
	_	Officers of the District						
	D.	Consideration of Draft RFP Package for Amenity						
_	STAFF R	Management ServicesTab 2						
Э.	A.							
	А. В.	Community Deputy Update Aquatics Update						
	ъ.	1. November Waterway Inspection ReportTab 3						
	C.	Landscape Update						
	O.	1. OLM November Inspection ReportTab 4						
		2. Yellowstone November Inspection Report						
		3. Consideration of Community Mulch Proposal						
	D.	Amenity Management						
		1. Presentation of November Amenity Report						
	E.	District Counsel						
		1. Consideration of Resolution 2023-02, Adopting Policy						
		On Driveway Apron and Sidewalk Improvements Tab 8						
		2. Consideration of Driveway Apron and Sidewalk						
		Improvement License AgreementsTab 9						
	F.	District Engineer						
		1. Update on HA5						
	G.	District Manager						
		<ol> <li>Review of District Manager's Report</li> </ol>						
		(under separate cover)						

#### 6. BUSINESS ADMINISTRATION

A. Consideration of Minutes of Board of Supervisors'

R	Regular Meeting held on November 16, 2022  Consideration of Operations & Maintenance	.Tab	10
ъ.	Expenditures for October 2022	. Tab	11

- 7. SUPERVISOR REQUESTS AND AUDIENCE COMMENTS
- 8. ADJOURNMENT

I look forward to seeing you at the meeting. In the meantime, if you have any questions, or to obtain a copy of the full agenda, please do not hesitate to contact me at (813) 994-1001, <a href="mailto:darryla@rizzetta.com">darryla@rizzetta.com</a>, or Stacey Gillis at <a href="mailto:sgillis@rizzetta.com">sgillis@rizzetta.com</a>.

Sincerely,

Daryl Adams

Daryl Adams District Manager

# Tab 1

#### **RESOLUTION 2023-01**

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE MEADOW POINTE III COMMUNITY DEVELOPMENT DISTRICT ELECTING THE OFFICERS OF THE DISTRICT AND PROVIDING FOR AN EFFECTIVE DATE

**WHEREAS,** the Meadow Pointe III Community Development District (the "District") is a local unit of special purpose government created and existing pursuant to Chapter 190, Florida Statutes, being situated entirely within Pasco County, Florida; and

**WHEREAS**, the Board of Supervisors of the District (the "Board") desires to elect the Officers of the District.

# NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE MEADOW POINTE III COMMUNITY DEVELOPMENT DISTRICT:

Secretary/Assistant Secretary		ecretary	Chairperson/Vice-Chairperson		
ATTEST:			MEADOW POINTE III COMMUNITYDEVELOPMENT DISTRICT		
PASSI	ED AN	<b>D ADOPTED</b> this 21st day of	December, 2022.		
Section	<u>n 4</u> .	This Resolution shall become	effective immediately upon its adoption.		
		Matthew Huber	is elected Assistant Secretary.		
		Lynn Hayes	is elected Assistant Secretary.		
		Daryl Adams	is elected Assistant Secretary.		
			is elected Assistant Secretary.		
			is elected Assistant Secretary.		
Section	<u>n 3</u> .		is elected Assistant Secretary.		
Section	<u>n 2</u> .		is elected Vice-Chairperson.		
Section	<u>n I</u> .		is elected Chairperson.		

# Tab 2



# Meadow Pointe III Community Development District

RFP Package for Amenity Management Services

**November 16, 2022** 

# **Table of Contents**

- 1. Newspaper Ad
- 2. Instructions to Proposers
- 3. Scope of Services

# 1. Newspaper Ad

#### Meadow Pointe III Community Development District Request for Proposals for Amenity Management Services

The Meadow Pointe III Community Development District (the "**District**"), located in Pasco County, Florida is requesting proposals to provide professional amenity management services on a continuing basis. The amenity manager will provide a variety of amenity services, implementing amenity objectives according to policies of the District, as more specifically set forth in the RFP Package. The RFP Package will be available on Thursday December 22, 2022, by email to Vivek Babbar, District Counsel, at <u>VBabbar@srvlegal.com</u>.

Any firm or individual ("**Proposer**") desiring to provide professional amenity management services to the District must: 1) hold applicable federal, state and local licenses; 2) be authorized to do business in Florida in accordance with Florida law; and 3) furnish a statement of its qualifications along with their proposal. Their proposal at a minimum should include a statement of interest, the resume of the supervisor of the staff proposed to be assigned to the District, any experience as an amenity service provider for any community development districts and a list of at least 3 references.

All Proposers interested must submit 1 original hard copy and 1 electronic copy of their proposal by **11:00** a.m. on Friday January **13, 2023** to the attention of Vivek Babbar, District Counsel, Straley Robin Vericker, 1510 W. Cleveland St., Tampa, FL 33606.

Proposals which are received after the cut-off date and time may not be considered. Written questions should be addressed to the District Counsel at the email address set forth above. The District reserves the right to reject any or all proposals, to waive informalities, and to re advertise this RFP. Proposers shall not be entitled to be reimbursed for any expenses associated with a response to this RFP.

Any protest regarding the terms of the RFP must be filed in writing, within 72 hours after this RFP is made available. Any Proposer who is affected adversely by a District decision to award the agreement shall file with the District a written notice of protest within 72 hours after receipt of the notice of the District's decision. Additional information and requirements regarding protests are set forth in the District's Rules of Procedure.

# 2. Instructions to Proposers.

**1.** <u>Introduction.</u> The District is a local unit of special purpose government established pursuant to Chapter 190, Florida Statutes. All meetings of the District are publicly noticed meetings and all decisions of the Board are made at public meetings in compliance with Florida's Sunshine law. More information about the District is available on its website: <a href="http://meadowpointe3.org/">http://meadowpointe3.org/</a>

#### 2. Definitions:

- **a.** "**Agreement**" refers to the agreement to be awarded for the amenity management services that will be subject to final review and approval by District Counsel prior to execution.
- b. "Board" refers to the Board of Supervisors of the District
- c. "District" refers to Meadow Pointe III Community Development District.
- **d.** "Proposal" refers to the proposal submitted to the District from a Proposer
- **e.** "**Proposer**" refers to the business, corporation, firm, organization, or individual submitting a proposal to the District in response to the RFP
- **f.** "**RFP Package**" will include, but not be limited to, the Request for Proposals, this Instructions to Proposers, and the Scope of Services
- **g.** "RFP" refers to this Request for Proposals to solicit competitive proposals for the management of the District's Recreational Facilities
- **3.** Review of RFP Package: It is the responsibility of prospective Proposers to review the RFP Package and any addenda, and to prepare a Proposal based solely on the RFP Package.
- **4.** Recreational Facilities. The Recreational Facilities consist of the clubhouse, fitness room, pool, splash area, basketball courts, tennis courts, shuffleboard courts, multi-purpose court, playground, community park, and adjacent parking lot.

#### 5. Current Staffing Roles and Levels.

- *a.* Clubhouse Manager (*Fulltime 40 hours per week*)
- **b.** Assistant Clubhouse Manager (Fulltime 40 hours per week)
- c. 2 Maintenance Managers (Fulltime 40 hours per week)
- d. As Needed Part Time Personnel (up to 135 hours per week total)
  - i. Clubhouse Attendants
  - ii. Maintenance

#### 6. Examination of the Site.

- **a.** Each Proposer is required to have visited the areas where the work is to be performed under the Agreement and thoroughly familiarized itself with all conditions pertinent to the Agreement in total as is indicated in the Scope of Services.
- **b.** No additional compensation nor relief from any obligation of the Agreement will be granted because of lack of knowledge of the site or conditions under which the work will be performed. (i.e., general working conditions, accessibility, condition of the premises.)
- 7. Scope of Services. The amenity management services are generally described in the "Scope of Services" attached hereto and is intended to incorporate all services that are necessarily performed by an amenity management firm in the effective operation of an amenity facilities in compliance with federal, state, or local regulation. If a specific task is not identified in the Scope of Services but is necessary for the effective operation of the Recreational Facilities or compliance with federal,

state, or local regulation, it is expected that the management firm will include such task in the performance of its general amenity management duties unless an additional charge is identified in the Proposal and agreed to by the District in writing.

- 8. <u>Interpretation and Addenda</u>. No verbal interpretations will be made to any Proposer. Interpretations, if made, will be written in the form of an addendum and sent via email to all Proposers who have supplied their email to District Counsel. The deadline for submitting questions relative to this RFP is 3 p.m. on Thursday January 5, 2023.
- **9.** <u>Supply of Proposer E-Mail Address</u>. All Proposers must supply a working email address to the District Counsel by the deadline to submit questions.
- **10.** <u>Term and Renewal.</u> The initial term of the Agreement will be 1 year. The Agreement will automatically renew for subsequent 1-year periods until terminated pursuant to the termination provisions in the agreement. The scope of services and compensation for renewal periods may be adjusted by mutual written agreement evidenced by a written addendum.
- 11. <u>Preparation of Proposal.</u> Each Proposal shall include the following information:

#### a. Company Information

- i. Name of company (including any "Doing Business As" names)
- ii. Headquarters/parent company locations
- iii. Office locations and total number of employees at each location
- iv. Local office address
- v. History of the company, (including the years the Proposer's company has been in business)
- vi. Organization chart of company
- vii. Proof of applicable insurance

#### b. Qualifications and Staffing

- i. A statement of interest and why the proposer is the best qualified to perform the Scope of Services
  - 1. if there will be a subcontractor performing certain services, describe which services will be subcontracted out and include subcontractor's qualifications
- ii. Resume of the supervisor of the staff that will be assigned to the District
- iii. Experience with community amenity management
- iv. Comparable facilities managed by Proposer
- v. Listing of all amenity and recreation facilities managed in the last 5 years.
- vi. Number of CDDs represented by the proposer
- vii. Backup plan for situations where the full time Amenity Manager, full time maintenance person, or any part-time staff are unavailable.
- **viii.** Escalation procedures and contact information if there are any concerns regarding the assigned staff.

#### a. Cost of Services.

- i. A cost proposal for the Scope of Services (inclusive of all direct and non-direct costs as well as all overhead, fees and profit).
- ii. Cost proposals should be written so that they may be incorporated, as modified during negotiations, as an attachment to an agreement.
- iii. The compensation for non-salaried staff members will only be paid for hours worked and Proposers should plan for approximately 135 hours weekly.
- iv. The roles and staffing levels should be recommended by the Contractor and will ultimately be evidenced in the Agreement or any addendums.

- **c. References.** All proposers must submit a list of at least 3 references, including the name of the client entity, the client's website or general location, and the name, email, and number of a contact person.
- **d.** Additional Information. Any other additional information or documents that will assist the Board in evaluating the Proposer pursuant to the selection criteria. Proposers may propose alternative staffing arrangements that depart from the current operational structure based on their evaluation of the District and the amenities during their site visit.
- **e. Price Guarantee.** Proposer agrees that its pricing to the District shall not increase for the initial year of the Agreement.
- **f. Signature**. The Proposal shall be signed by a person legally authorized to bind the Proposer to the Agreement.

#### 12. Submittal of Proposals.

- **a.** Proposals should be submitted in a sealed opaque envelope which states on the outside: "Sealed Proposal for Amenity Management Services for the Meadow Pointe III Community Development District"
- b. Interested firms should submit 1 original hard copy and 1 electronic copy of their proposal containing the information and materials described herein no later than <u>11:00 a.m. on Friday January 13, 2023</u> (the "Proposal Delivery Date") to the attention of Vivek K. Babbar, District Counsel, Straley Robin Vericker, 1510 W. Cleveland St., Tampa, FL 33606.
- **c.** Timely delivery of said hard copy and electronic version of the proposal to the District is solely and strictly the responsibility of the Proposer. The District will in no way be responsible for delays caused by any occurrence.
- **13.** <u>Opening of Proposals.</u> All Proposals received prior to the Proposal Delivery Date will be securely kept until the time and date stated above for opening the Proposals at which time all Proposals will be publicly opened at the above referenced office of the District Counsel.
  - a. The Board reserves the right to review and accept any Proposals submitted late.
- **14.** <u>Proposal Duration</u>. The Proposal must be in effect for a minimum of 90 calendar days starting with the day following the Proposal Delivery Date. During this time, all provisions of the Proposal must be in effect, including prices.
- **15.** <u>Presentations of Proposals to the Board</u>. The Board may require all Proposers to attend a meeting to be held on **February 15 at 6:30 pm**, at the Meadow Pointe III Clubhouse, 1500 Meadow Pointe Blvd., Wesley Chapel, FL 33543. The Board reserves the right to re-schedule the date of the interviews and presentations and will provide appropriate notice to the Proposers.

#### 16. Right to Waive Mistakes and Variations.

- **a.** Proposals may not be modified after the submission deadline.
- **b.** Mistakes in arithmetic extension of pricing may be corrected by the Board.
- **c.** The District reserves the right to waive any minor or non-material discrepancies or technicalities.
- **d.** The District further reserves the right to request supplementation of any or all Proposals.

#### 17. Method of Selection, Award, and Right to Reject.

- **a.** The Board will meet at a publicly noticed meeting and collectively as a group review the Proposals.
- **b.** The Board will award the work to the Proposer that it determines, in its sole discretion, has the most advantageous Proposal. The Board may consider the following factors:

- i. the capability and qualifications to perform fully the contract requirements
- ii. the integrity and reliability to assure good faith performance
- iii. responsiveness to each element contained in the Scope of Services and this RFP
- iv. experience of the proposer and their key personnel
- v. proposed staffing levels
- vi. Character, integrity, reputation of Proposer
- vii. Geographic location of the proposer's headquarters or local office in relation to the District
- viii. Past performance of the Proposer in other CDDs
- ix. Volume of work previously awarded to the Proposer
- **x.** Reasonableness of cost
- **xi.** The District reserves the right to consider other factors and the criteria included herein shall constitute the minimum criteria to be considered
- **c.** If only one Proposal is received, the District may proceed with the procurement for contractual services from such Proposer.
- **d.** If no responses to the RFP are received, the District may take whatever steps are reasonably necessary in order to proceed with the procurement of the needed contractual services.
- **e.** If the proposals exceed the amount of funds available to or allocated by the District for the Agreement, the Proposals may be rejected.
- **f.** There is no guarantee that an Agreement will be awarded.
- **g.** The District expressly reserves the right to reject any or all Proposals at any time or until such time as an agreement is fully executed.
- h. Notice of the award, including rejection of some or all Proposals, shall be provided in writing to all Proposers by email, certified United States mail with return receipt requested, or a nationally recognized express transportation company, and by posting the same in the District Office for 7 days. The notice shall include the following statement: "Failure to file a written protest with the District within 72 hours following the receipt of notice of the District's decision to award the work shall constitute a waiver of any objection to the award."
- **i.** The selected Proposer shall promptly enter into negotiations with the District to finalize any terms or details.
  - i. If the negotiations are unsuccessful, the District many negotiate with the next Proposer(s) determined to have the next most advantageous Proposal(s), until such the negotiation(s) is successful.
- **18.** <u>Protests</u>: Any firm or person who is affected adversely by a District decision to award the work shall file with the District a written notice of protest within 72 hours after receipt of the notice of the District's decision. A complete copy of the District's Rules of Procedures is available for review at the office of the District Manager.
- **19.** No Reimbursement of Preparation Costs. Proposers will not be reimbursed for any cost associated with responding to this RFP.

#### 20. Required Disclosure:

- a. **Public Entity Crimes**: Proposers should be aware of, and in compliance with, all requirements under Section 287.133, Florida Statutes, on Public Entity Crimes. A representation of compliance will be included in the Agreement.
- b. **Scrutinized Companies**: Proposers should be aware of, and in compliance with, all requirements under Section 287.135, Florida Statutes, on Scrutinized Companies. A representation of compliance will be included in the Agreement.

c. **E-Verify.** Proposers should be aware of, and in compliance with, all requirements under Section 448.095(2)(c), Florida Statutes, on E-Verification requirements. A representation of compliance will be included in the Agreement.

#### d. Public Records:

- i. All Proposals are considered public records pursuant to Chapter 119, Florida Statutes.
- ii. As further described in the Agreement, in accordance with section 119.0701, Florida Statutes, if awarded the work, the Proposer shall: (a) keep and maintain public records that ordinarily and necessarily would be required by the District in order to perform the service, (b) provide the public with access to public records on the same terms and conditions that the District would provide the records and at a cost that does not exceed the cost provided in this chapter or as otherwise provided by law, (c) ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law, and (d) meet all requirements for retaining public records and transfer, at no cost, to the District all public records in possession of the contractor upon termination of the agreement and destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. All records stored electronically must be provided to the District in a format that is compatible with the information technology systems of the District.
- e. The District, in its sole discretion, may reject any Proposer the District finds to lack, or whose present or former executive employees, officers, directors, stockholders, partners or owners are found by the Board to lack honesty, integrity, or moral responsibility. The discretion of the Board may be exercised based on the disclosure required herein, the Districts own investigation, public records, or any other reliable source of information. The Board may also reject any Proposer failing to make the disclosure required herein. By submitting a Proposal, Proposer recognizes and accepts that the District may reject the Proposal based upon the exercise of its sole discretion and Proposer waives any claim it might have for damages or other relief resulting directly or indirectly from the rejection of their Proposal based on these grounds, including the disclosure of any pertinent information relating to the reasons for rejection of the Proposal.

Thank you for your interest in the District.

# 3. Scope of Services.

The professional amenity management services are generally described below and are intended to incorporate all services that are necessarily performed by an amenity management firm in the effective operation of an amenity facility in compliance with federal, state, and local regulations. If a specific task is not identified herein but is necessary for the effective operation of the Recreational Facilities or compliance with federal, state, or local regulation, it is expected that the Contractor will include such task in the performance of its duties unless an additional charge is identified and agreed to by the District in writing.

The roles and staffing levels should be recommended by the Contractor and will ultimately be evidenced in the Agreement or any addendums.

<u>Personnel</u>: The Contractor shall employ at a minimum a Clubhouse Manager, Clubhouse Attendants, and Maintenance Personnel that will be assigned to the District. A general description of these positions is provided below:

- 1. Clubhouse Manager:
  - a. Full time, oversees and supervises the amenity facilities.
  - b. They are the onsite representative of the Contractor.
  - c. The Clubhouse Manager shall have the responsibilities of overseeing all personnel along with outside maintenance services, managing resident relations, coordinating with other outside entities as needed, and interacting with the District's Board of Supervisors and District Manager.
  - d. They will also be responsible for the design, promotion, and implementation of all the events, programs, and classes. These duties include scheduling, reservations, registration, payment collection and staffing if needed.
- 2. Field Maintenance Supervisor:
  - a. Full time, oversees and supervises the operations of general maintenance, preventative maintenance, and operation duties of the District amenities.
- 3. Clubhouse Attendants:
  - a. Part time, hourly positions to support the Clubhouse Manager and assist in overseeing amenity facilities.
- 4. Maintenance Personnel:
  - a. Full time and part time, hourly positions to maintain the general maintenance, preventative maintenance, and operation duties of the District amenities.

#### **General Services Provided by Off-Site Staff:**

- 1. <u>Management</u>. Manage the recruiting, hiring, training, vacation, payroll, disciplinary action plan, oversight, and evaluation of personnel necessary for the efficient operation of the Recreational Facilities.
- 2. <u>Consultation</u>. At the District's request, assist with budgeting issues, policy recommendations and enforcement, safety/security recommendations, establishing rates and policies for the Recreational Facilities and other matters of importance for the operation of the Recreational Facilities in its ordinary course. Be available to any board member for open and direct communications regarding any questions they may have.
- 3. <u>Attendance at Meetings</u>. At the District's request, the Supervisor of the on-site staff will attend the District's monthly meetings and be prepared to report to the District's Board regarding the general management of the Recreational Facilities, summarizing operations, programming, participation levels and any other areas pertinent to the operation of the Recreational Facilities.

- 4. <u>Recreational Facilities Maintenance Plan</u>. In cooperation with the District and within 90 days from the execution of the Agreement, develop and implement, to the reasonable satisfaction of the District, a facility maintenance plan setting forth a policy for the provision of the maintenance services including a timetable for providing those services on a regular basis.
- 5. <u>Emergency Action Plan</u>. In cooperation with the District and within 90 days from the execution of the Agreement, develop and implement, to the reasonable satisfaction of the District, an Emergency Action Plan setting forth a policy for the Recreational Facilities designed to protect staff and Patrons from serious injury, property loss, or loss of life, in the event of an actual or potential major disaster, which may include, but not be limited to, any of the following: fire, hurricane, or other hazardous event
- 6. <u>Inspections</u>. Conduct periodic inspections of the Recreational Facilities. Report any irregularities to the District.

#### **General Duties for All Staff Members:**

- 1. Familiarity with District Rules, Regulations, Policies, Operating Procedures
  - a. Full knowledge/awareness of all rules, regulations, or policies of the District.
  - b. Prepare any incident or accident reports and forward to the District Manager.
- 2. Enforce the rules, regulations, and policies of the District.
  - a. The Contractor's staff have the authority to have Patrons and others removed from the property when such persons become belligerent, unruly, or in some other way refuse to follow the rules and regulations. Such incidences will be reported promptly to the District.
- 3. Community Relations:
  - a. Meet and greet residents and guests.
  - b. Handle interactions professionally and forward any questions, concerns, and requests to the District Manager prior to making commitments.
  - c. Provide the best possible customer service to maintain a safe and comfortable environment.

#### **Clubhouse Manager**

- 1. General Duties:
  - a. Responsible for day-to-day operations, budgeting, and managing vendor contracts relating to the Clubhouse and community assets; development of standard operation policies and procedures.
  - b. Oversee workplace operations to maintain and improve effectiveness and efficiency.
  - c. Display flexibility in handling after-hours emergency calls.
  - d. Manage the maintenance work assignments.
  - e. Prepare and oversee up-to-date policies for the Recreational Facilities, and make suggestions for new or revised policies when appropriate.
  - f. Prepare monthly management reports for the Board and District Manager.
- 2. Obtaining Proposals and Vendor Supervision:
  - a. Obtain, analyze, and compare proposals. Review ratings and verify references.
  - b. Negotiate purchasing and potential bidding of contracted services.
  - c. Work with District Manager in oversight and supervision of subcontractors of all projects, and work with staff in prioritizing jobs.
  - d. Work with vendors to ensure quality service is provided to the community.
- 3. Residents and Guests:
  - a. Interaction with residents and guests on a day-to-day basis.
  - b. Respond to resident complaints and requests within 1 business day, and if possible, visit the site or location of the issue.
  - c. Notify residents of upcoming events, meetings, and general information.
  - d. Document all complaints, injuries, and maintenance issues in specified logs.
  - e. Manage the scheduling of rentals/reservations of amenities (residents, non-residents, organizations, instructors, etc...)
    - i. Ensure rental/reservation forms are properly completed
    - ii. Collect payments and security deposits and log all transactions so that the District Manager can properly account for them.
    - iii. Review and fill out check in/out documents.
    - iv. Manage the private events calendar for the Clubhouse.
- 4. Facilities and Common Areas:
  - a. Ensure an immaculate overall appearance of the amenities.
  - b. Ensure all door locks at the Clubhouse are in good operating condition.
  - c. Maintain an inventory of, and order and stock when necessary, supplies and equipment for the operation of the Recreational Facilities.
  - d. Check US flags to ensure proper condition.
  - e. Ensure a high level of appearance of all indoor/outdoor spaces.
  - f. Respond to any necessary repairs and recommend to the District when repairs are needed.
  - g. Assist the District in procuring and maintaining all licenses and permits required for the Recreational Facilities use.
  - h. Remain aware of potential safety or security hazards within District property, communicate with the appropriate district personnel regarding possible corrective action to resolve a safety or security matter, and implement such action when necessary, for the safety and security of the district.
  - i. Assess condition of District property resulting from neglect, vandalism, depreciation and estimate the costs associated with its repair or replacement.
  - j. Promptly investigate and provide a written report as to all accidents or claims for damage relating to the Recreational Facilities, including any damage or destruction of the property.

- i. Cooperate with and make any and all reports required by any insurance company or the District in connection therewith.
- ii. Only file any claims with the District's insurance company with the prior consent of the District.
- 5. Access, Security Systems, and Coordination with Law Enforcement:
  - a. Troubleshoot and resolve issues with key fobs and gate remotes.
  - b. Monitor the operations of the community gates and respond to calls on gates.
  - c. Manage access system and security system and make any recommendations for repairs or improvements when needed.
  - d. Oversight of community security operations.
  - e. Collaborate with Deputies to ensure security issues are handled appropriately, to include responding to solicitor complaints within the District's boundaries.
  - f. Administer the issuance of access cards/fobs
    - i. Add/edit/delete data relating to access cards/fobs for Clubhouse and Villages access systems and District records.
    - ii. Troubleshoot and resolve issues with access cards/fobs and gate remotes.
    - iii. Issue access cards/fobs
  - g. Issue street parking violations.
  - h. Collaborate with law enforcement or security personnel to ensure security issues are handled appropriately.

#### 6. Programming:

- a. Schedule, coordinate, and host community events.
- 7. Management and Financial Related Duties:
  - a. Track and code all debit and credit card expenditures.
  - b. Review all invoices before submitting for payment.
  - c. Maintain preventative maintenance records, inventories, purchases.
  - d. Implement a maintenance and replacement program for equipment.
  - e. Maintain and manage warranties, regular maintenance, and inspections as needed.
  - f. Assist District Manager in preparing the annual budget.
  - g. Assist in the recommendation of capital improvement projects.
  - h. Recommend and implement (where applicable) on an ongoing basis, capital equipment replacements, additions, and operational improvements.
- 8. On-Site Staff Supervision and Oversight:
  - a. Ensure that employees effectively troubleshoot and remediate any unpleasant resident experiences, including ensuring that employees make appropriate referrals as needed.
  - b. Establish appropriate intervention measures to be taken by employees in potentially hazardous situations.
  - c. Ensure that employees respond quickly and courteously to resident concerns, enlisting the assistance of management as needed.
  - d. Ensure that all staff knows the appropriate person/agency to contact in the event of minor emergencies.
  - e. Ensure that staff is well-versed in process of disaster preparedness, including hazardous weather.
  - f. Encourage suggestions from employees that may streamline processes in day-to-day operations and provide better customer service.

#### **Clubhouse Attendant**

#### 1. General Duties

- a. Assist Clubhouse Manager in the day-to-day operations.
- b. Ensure an immaculate overall appearance of the amenities.
- c. Assist in managing the private events calendar for the Clubhouse.
- d. Complete private event rental forms, security deposits and check in / out documents.
- e. Sell key fobs, gate remotes, room rentals, and document sales in various logs.
- f. Add/edit/delete resident and key fob data in Bosch and Door King systems and appropriate binders.
- g. Troubleshoot and resolve issues with key fobs and gate remotes.
- h. Assist in notifying residents of upcoming events, meetings, and general information.
- i. Assist in maintaining preventative maintenance records, inventories, and purchases.
- j. Display flexibility in handling after-hours emergency calls.
- k. Assist in working with assigned contractors to ensure quality service is provided to the community.
- 1. Interaction with residents and guests on a day-to-day basis.
- m. Document all complaints, injuries, and maintenance issues.
- n. Process and manage work orders as needed.
- o. Assist in maintaining and managing warranties, regular maintenance, and inspections for the facilities as needed (fire inspections, pest control, mechanical systems, security alarms).
- p. Conduct other related tasks as directed by the Clubhouse Manager.

#### 2. General Maintenance

- a. Swimming Pool Deck: Blow off entire pool deck, arrange furniture, empty and dean all waste receptacles and control algae growth around pool area.
- b. Empty waste receptacles (regular trash receptacles and doggie waste stations).
- c. Blow off all play courts and pick up any litter and empty waste receptacles.
- d. Check and inspect the equipment regularly at the playground and other play areas.
- e. Interior of Building(s): Ensure all door locks are in good condition, control cobwebs, and dust.
- f. Parking Lot: Pick up litter, blow off debris, check US flags to ensure proper condition
- g. Landscaping: Water all potted plants, pick up any debris and litter around Clubhouse landscaping.
- h. Perform touch up painting as needed.
- i. Clean outdoor furniture and equipment as needed.
- j. Assist in monitoring the operations of the community gates and respond to calls on gates.
- k. Respond to resident complaints and requests, and if possible, visit the site or location of the issue.

#### 3. Clubhouse and Bathroom Janitorial Service

- a. Conduct COVID-level sanitizing and deep cleaning of all surfaces and objects in the Clubhouse, gym, and all District amenities. Sanitize gym equipment, Clubhouse bathrooms, pool bathrooms, pool furniture, tennis courts, basketball courts, playground equipment, and other areas as necessary.
- b. Maintain a high level of appearance of all indoor/outdoor spaces
- c. Vacuum and mop all floor areas.
- d. Bathroom cleaning includes all toilets, bases behind toilets, counters, and mirrors. Soap dispensers shall be cleaned and filled when necessary. Paper product dispensers shall be restocked as needed.
- e. Window cleaning includes window ledges and blinds.
- f. Dusting includes window ledges, vents, furniture, shelves, picture frames, desks, ceiling

fans, tables, etc.

- g. Fitness Center: Dusting, wiping down and sanitizing all equipment.
- h. Clubhouse storage closet, pool storage closet and shed shall be kept in an orderly condition. Equipment and cleaning supplies shall be properly stored.

#### **Maintenance Personnel**

- 1. Field Maintenance Supervisor:
  - a. Oversee and supervise the operations of general maintenance, preventative maintenance, and operation duties of the District amenities.
  - b. Oversee workplace operations to maintain and improve effectiveness and efficiency.
  - c. Display flexibility in handling after-hours emergency calls.
  - d. Manage the maintenance work assignments.

#### 2. Field Maintenance

- a. Conduct frequent vehicle patrols in the community and report/repair problems such as, but not limited to, damaged street signs, sidewalk trip hazards, reporting non- operational street lights, landscape lighting issues, street parking issues, fencing issues such as removed slats, noting landscaping deficiencies, reporting issues with ponds/nature preserve areas, following-up on street tree issues, noting areas that require pressure washing, picking up rubbish/debris and removing road kill.
- b. Conduct pressure washing of sidewalks, fences, walls, amenities, etc. throughout community.
- c. Conduct periodic maintenance of the Kubota and pressure washer.
- d. Ensure truck is clean and in good running condition; ensure periodic servicing and maintenance is conducted on truck.
- e. Respond to resident complaints and requests, and if possible, visit the site or location of the issue.
- f. Conduct periodic patrols to monitor illegal street parking and issue street parking violations, respond to complaints of solicitors in community and remove snipe signs.
- g. Assist the Clubhouse Manager in overseeing the performance of all outside contractors.
- h. Assist the Clubhouse Manager in the overseeing of the maintenance of lakes/ponds, water management systems and control of vegetation in drainage system. Ensure that the inlets are maintained and debris around embankments removed.
- i. Maintain the "Entry Monument" areas on a regular basis by picking up debris/rubbish, remove graffiti/dirt/stains and repair and paint monuments when necessary.
- j. Assist in monitoring the operations of the community gates, respond to calls on gates, troubleshoot and repair community gates.

#### 3. General Maintenance

- a. Swimming Pool Deck: Blow off entire pool deck, arrange furniture, empty and dean all waste receptacles and control algae growth around pool area.
- b. Empty waste receptacles (regular trash receptacles and doggie waste stations).
- c. Blow off all play courts and pick up any litter and empty waste receptacles.
- d. Check and inspect the equipment regularly at the playground and other play areas.
- e. Interior of Building(s): Change A/C filters, replace light bulbs, ensure all door locks are in good condition, control cobwebs, dust, conduct light painting and conduct minor electrical/plumbing repairs.
- f. Parking Lot: Pick up litter, blow off debris, check US flags to ensure proper condition
- g. Landscaping: Water all potted plants, pick up any debris and litter around clubhouse landscaping.
- h. Perform touch up painting as needed to the District facilities.
- i. Perform repairs as needed to District property and equipment.
- j. Repair and clean outdoor furniture and equipment as needed.
- k. Conduct other related tasks as directed by the Clubhouse Manager.

# Tab 3





# Meadow Pointe III Waterway Inspection Report

# **Reason for Inspection:**

**Inspection Date:** 2022-12-09

#### Prepared for:

District Manager Rizzetta & Company

#### Prepared by:

Jason Diogo, Aquatic Biologist

Wesley Chapel Field Office SOLITUDELAKEMANAGEMENT.COM 888.480.LAKE (5253)

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#### **Comments:**

Normal growth observed

Minor Torpedograss intrusion noted within the native Gulf Spikerush. Open water looks good.

#### **Action Required:**

Routine maintenance next visit

#### **Target:**

Torpedograss



December, 2022





December, 2022

#### Site: 56

#### **Comments:**

Site looks good

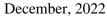
No issues observed at the time of inspection.

#### **Action Required:**

Routine maintenance next visit

#### **Target:**







December, 2022

# Site: 57

#### **Comments:**

Site looks good

Site is in excellent condition. No issues observed at the time of inspection.

#### **Action Required:**

Routine maintenance next visit

#### **Target:**



December, 2022



December, 2022

#### **Comments:**

Site looks good

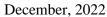
No issues observed at the time of inspection.

#### **Action Required:**

Routine maintenance next visit

**Target:** 







December, 2022

# Site: 59

#### **Comments:**

Normal growth observed

Minor Planktonic Algae noted in windswept cove(left). Treatment will be applied during next scheduled maintenance. Expect 7-10 days for results.

#### **Action Required:**

Routine maintenance next visit

#### **Target:**

Planktonic algae



December, 2022



December, 2022

# Site: 60

#### **Comments:**

Normal growth observed

Very minor shoreline weeds will be targeted during upcoming maintenance.

#### **Action Required:**

Routine maintenance next visit

#### **Target:**

Shoreline weeds



December, 2022



December, 2022

#### **Comments:**

Normal growth observed

Moderate Torpedograss intrusion noted within the native vegetation will be targeted during upcoming maintenance. Expect 10-14 days for results.

#### **Action Required:**

Routine maintenance next visit

#### **Target:**

Torpedograss



December, 2022



December, 2022

#### Site: 62

#### **Comments:**

Requires attention

Vegetation along the easement beginning to encroach UTV path. Trimming required. Pond has minor shoreline weeds and some regrowth of Lilly Pads.

#### **Action Required:**

Routine maintenance next visit

#### **Target:**

Shoreline weeds



December, 2022



December, 2022

#### Site: 63

#### **Comments:**

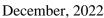
No issues observed at the time of inspection. Recently installed Gulf Spikerush doing well.

#### **Action Required:**

Routine maintenance next visit

#### **Target:**







December, 2022

#### **Comments:**

Site looks good

No issues observed at the time of inspection.

#### **Action Required:**

Routine maintenance next visit

**Target:** 





# **Site:** 65

#### **Comments:**

Normal growth observed

Very minor shoreline weeds present. Open water looks good.

#### **Action Required:**

Routine maintenance next visit

#### **Target:**

Shoreline weeds





December, 2022

December, 2022

# Site: 66

#### **Comments:**

Normal growth observed

Moderate shoreline weed intrusion noted within the native vegetation. Treatment will be applied during next service.

#### **Action Required:**

Routine maintenance next visit

#### **Target:**

Shoreline weeds





December, 2022

December, 2022

#### **Comments:**

Treatment in progress

Minor shoreline weeds are well into decomposition following recent treatment.

#### **Action Required:**

Routine maintenance next visit

#### **Target:**

Shoreline weeds



December, 2022



December, 2022

#### **Site:** 68

#### **Comments:**

Normal growth observed

Very minor Pennywort noted along the shoreline(right). Open water looks good.

#### **Action Required:**

Routine maintenance next visit

#### **Target:**

Pennywort



December, 2022



December, 2022

#### Site: 69

#### **Comments:**

Requires attention

Site contains heavy Planktonic algae. Treatment will be applied during next maintenance visit. Expect 7-10 days for results.

#### **Action Required:**

Treat within 7 days

### **Target:**

Planktonic algae





December, 2022 December, 2022

SOLITUDE LAKE MANAGEMENT

888.480.LAKE (5253)

#### **Comments:**

Treatment in progress

Site was recently treated for invasive grasses within the native vegetation. Grasses can be seen well into decomposition with little to no collateral damage.

#### **Action Required:**

Routine maintenance next visit

#### **Target:**

Shoreline weeds





December, 2022

December, 2022

# **Site:** 71

#### **Comments:**

Site looks good

No issues observed at the time of inspection.

#### **Action Required:**

Routine maintenance next visit

#### **Target:**





# Site: 72

#### **Comments:**

Site looks good

Site is in excellent shape. Open water looks good. Native plants look healthy.

#### **Action Required:**

Routine maintenance next visit

#### **Target:**





December, 2022

December, 2022

#### **Comments:**

Site looks good

No issues observed at the time of inspection.

#### **Action Required:**

Routine maintenance next visit

**Target:** 





December, 2022

December, 2022

#### **Management Summary**

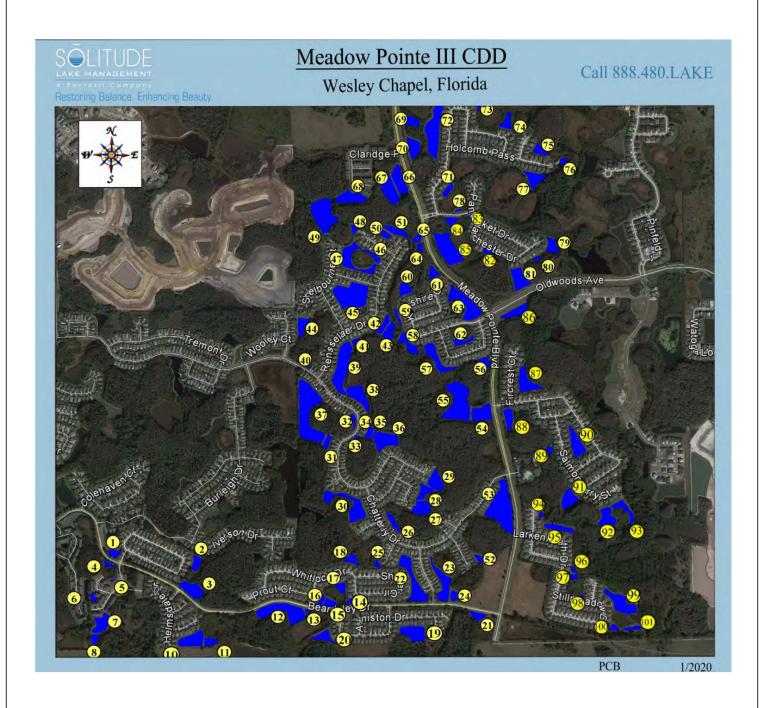
As we expected, this section of ponds is looking very good. There was no matted algae, submersed weeds, or floating weeds on any of the ponds. Most of the nuisance vegetation consisted of minor shoreline weeds. There were 2 ponds with some Planktonic algae. Both will be addressed during the upcoming maintenance visit.

We can expect to see the ponds continue on this trend through the winter months.

Feel free to reach out with any questions or concerns: jason.diogo@solitudelake.com

Thanks for choosing Solitude Lake Management and have a happy holiday!

	Comments	Target	Action Required
55	Normal growth observed	Torpedograss	Routine maintenance next visit
56	Site looks good		Routine maintenance next visit
57	Site looks good		Routine maintenance next visit
58	Site looks good		Routine maintenance next visit
59	Normal growth observed	Planktonic algae	Routine maintenance next visit
60	Normal growth observed	Shoreline weeds	Routine maintenance next visit
61	Normal growth observed	Torpedograss	Routine maintenance next visit
62	Requires attention	Shoreline weeds	Routine maintenance next visit
63			Routine maintenance next visit
64	Site looks good		Routine maintenance next visit
65	Normal growth observed	Shoreline weeds	Routine maintenance next visit
66	Normal growth observed	Shoreline weeds	Routine maintenance next visit
67	Treatment in progress	Shoreline weeds	Routine maintenance next visit
68	Normal growth observed	Pennywort	Routine maintenance next visit
69	Requires attention	Planktonic algae	Treat within 7 days
70	Treatment in progress	Shoreline weeds	Routine maintenance next visit
71	Site looks good		Routine maintenance next visit
72	Site looks good		Routine maintenance next visit
73	Site looks good		Routine maintenance next visit



# Tab 4



# **MEADOW POINTE III CDD**

LANDSCAPE INSPECTION November 23, 2022

ATTENDING:

PAUL WOODS - OLM, INC.

**SCORE: 90%** 

NEXT INSPECTION DECEMBER 21, 2022 AT 8:30 AM

#### CATEGORY I: MAINTENANCE CARRYOVER ITEMS FROM 10/19/2022

#### **CLUBHOUSE**

- 1. Remove windfall including leaf drop from mulch beds. Avoid blowing debris into mulch beds.
- 4. Throughout: Rejuvenate Fakahatchee Grass.
- 11. Control weeds in irrigated turf.

#### MEADOW POINTE BOULEVARD

18. Contractor is reminded of the use of pine fines in Seasonal Color per contract specifications.

#### **BEARDSLEY DRIVE**

38. Ammanford frontage: Remove Spanish Moss up to 15 feet from trees.

#### **BROUGHTON PLACE**

42. Reduce height of Gold Mound Duranta to create a stairstep presentation at the gate island with the Crotons.

#### **ALCHESTER**

47. Gate island: Remove Oak volunteers from Pittosporum hedgerow.

#### **CATEGORY II: MAINTENANCE ITEMS**

- 1. Control weeds in common area turf.
- 2. Rake down fire ant mounds after insects have been eradicated.

#### **CLUBHOUSE**

- 3. Continue removing windfall and debris, including sticks and leaves, from mulch beds.
- 4. Remove concrete rubble around the perimeter of the tennis court.
- 5. Begin removing leaf accumulations, removing leaf drop from beds per contract specifications.

- 6. Throughout: Rejuvenate prune Fakahatchee Grass, Fountain Grass, Cordgrass, and Muhly Grass.
- 7. Control crack weeds across the frontage curb lines.

#### **MEADOW POINTE BLVD**

- 8. Beaconsfield, along the exit side of the drive: Allow Gold Mound Duranta to grow into a single mass hedgerow.
- 9. Beaconsfield, adjacent to the entrance and exit side of the gate: Confirm pedestrian clearance, elevating Ligustrum trees as needed.
- 10. Beaconsfield, along the exit side sidewalk: Remove unserviceable grass strips, allowing Downy Jasmine to flower, maintaining it off sidewalk edges.
- 11. Along boulevard frontage: Rake down fire ant mounds after insects have been eradicated.
- 12. Elevate frontage trees. Remove Spanish Moss up to 15 feet from common area trees.
- 13. Claridge Place, exit side: Target prune the vine growing into the Oak tree canopy from the wood lot near the wrought iron fence.
- 14. Heatherstone: Control weeds in Drift Roses and seasonal color beds.
- 15. Heatherstone entrance island: Closely monitor irrigation volume. Soils are heavily saturated, resulting in decline in plants.
- 16. Heatherstone entrance: Remove viney growth from Juniper.
- 17. Remove crack weeds from frontage curb lines.
- 18. Larkenheath: Remove herbicide treated weeds from entrance planting beds.
- 19. Larkenheath: Stagger prune Hawaiian Ti behind the entrance monument.

#### **BEARDSLEY DRIVE**

- 20. Wrencrest, at Thackery Way entrance: Target prune stubs from Crape Myrtles. Improve removal of leaf drop.
- 21. 2100 block of Rensselaer Drive: Control emerging broadleaf weeds in Bahia cigar island.
- 22. Beardsley Drive frontage: Remove or redistribute pine straw matted on the shoreline turf areas inside the white rail fence.
- 23. Whitlock, 30853 Prout Court: I recommend removing dead Japanese Blueberry.
- 24. Along the Beardsley Drive wood lines adjacent to the well: I recommend using a brush

- blade to detail weedy growth and the use of a nonselective herbicide to establishing a 3 foot band at the base of the consistently weedy growth area.
- 25. Broughton Place: Remove weedy growth from Gold Mound Duranta. I recommend rejuvenate pruning to reestablish a consistent height in the center island.
- 26. Broughton Place: Remove Sabal Palm volunteer from Firebush planting adjacent to the keypad.
- 27. Alchester: Maintain uniform soft lines, redefining bed lines as symmetrically as possible throughout the entrance.
- 28. Alchester: Remove Oak tree volunteers from Pittosporum hedgerow inside the gate arm island.

#### **CATEGORY III: IMPROVEMENTS – PRICING**

- 1. To the north of the clubhouse, adjacent to the wood lot: Provide a price to remove the dead Pine tree.
- 2. Beaconsfield: Provide a price for any staking of Cypress trees along Salmonberry Street right-of-ways which were thrown by tropical storm winds, restaking to promote a vertical growth habit.
- 3. Nesslewood: Provide a price to stake the Cypress trees in the 2400 block of Kenchester Loop and wherever tropical storm winds have resulted in leaning trees.
- 4. Sheringham, exit side of the gate: Provide a price to tamp ruts.

#### **CATEGORY IV: NOTES TO OWNER**

**NONE** 

#### **CATEGORY V: NOTES TO CONTRACTOR**

- 1. Larkenheath: During next seasonal color rotation review seasonal color soil contract specifications, installing elevated soils to improve drainage.
- 2. Ammanford: Remove Spanish Moss up to 15 feet from Crape Myrtles.

cc: Matthew Huber <a href="mailto:mhuber@rizzetta.com">mhuber@rizzetta.com</a>
Darryl Adams <a href="mailto:darryla@rizzetta.com">darryla@rizzetta.com</a>
Stacey Gillis <a href="mailto:SGillis@rizzetta.com">SGillis@rizzetta.com</a>
Michael Rodriguez <a href="mailto:mpiiiclub@tampabay.rr.com">mpiiiclub@tampabay.rr.com</a>
John Johnson <a href="mailto:seat4@meadowpointe3.org">seat4@meadowpointe3.org</a>
Brian Mahar <a href="mailto:bmahar@yellowstonelandscape.com">bmahar@yellowstonelandscape.com</a>
Kevin Oliva <a href="mailto:koliva@yellowstonelandscape.com">koliva@yellowstonelandscape.com</a>
Brandon Padilla <a href="mailto:bpadilla@yellowstonelandscape.com">bpadilla@yellowstonelandscape.com</a>

# **MEADOW POINTE III**

# MONTHLY LANDSCAPE MAINTENANCE INSPECTION GRADESHEET

A. LANDSCAPE MAINTENANCE	VALUE	DEDUCTION	REASON FOR DEDUCTION
TURF	5		
TURF FERTILITY	15		
TURF EDGING	5		
WEED CONTROL – TURF AREAS	10	-5	Broadleaf in mixed turf along Beardsley and MP Blvd.
TURF INSECT/DISEASE CONTROL	10		
PLANT FERTILITY	5		
WEED CONTROL – BED AREAS	10		
PLANT INSECT/DISEASE CONTROL	10		
PRUNING	10		
MULCHING	5		
WATER/IRRIGATION MANAGEMENT	15		
CLEANLINESS	5	-3	Remove leaf debris fm beds and turf.
CARRY OVER	5	-5	1, 4, 11, 18 38, 42, 44

B. SEASONAL COLOR/PERENNIAL MAINTENANCE	VALUE	DEDUCTION	REASON FOR DEDUCTION
VIGOR/APPEARANCE	10	-2	Weedy
INSECT/DISEASE CONTROL	10		
DEADHEADING/PRUNING	10		
MAXIMUM VALUE	145		



Date 11-23-22 Score: 90%	_Performance Payment <sup>TM</sup> 100 %
--------------------------	------------------------------------------

Contractor Signature:	
Do F	
Inspector Signature:	
100	
Property Representative Signature:	

975 Cobb Place Blvd., Suite 304, Kennesaw, GA 30144 Phone: 770.420.0900 Fax: 770.420.0904 <u>www.olminc.com</u>

# Tab 5



Brandon Padilla Yellowstone Landscape

# MEADOW POINTE III CDD - SITE AUDIT REPORT

Tuesday, 13 December 2022

**Prepared For Meadow Pointe III** 

14 observations Identified



#### **SEASONAL ANNUAL ROTATION**

Assigned To Management

Red Geraniums have been installed throughout the property, along with pine fine mulch. They are going to look beautiful when they start growing.



### LIGUSTRUM TREES

Assigned To Maintenance

Elevate prune the ligustrum tree canopies. They will be completed before our by the next inspection.



#### **PALM TREE PRUNING**

Assigned To Maintenance

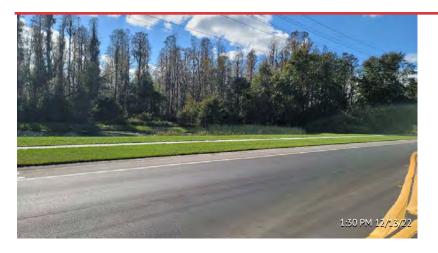
Palm Tree Pruning has been completed throughout the property.



#### DAMAGED SOD AT ENTRANCES

Assigned To Maintenance

The damaged sod replacements at multiple entrances have been completed.



# BLVDS, COMMON AREAS & PONDS

Assigned To Maintenance

All common areas, Blvds and ponds, have been serviced and maintained. Windfall debris has been a challenge on Beardsley. The team has been doing a great job with removal and cleanliness throughout the property.



#### **IRRIGATION OBSERVATIONS**

Assigned To Management

Noticed a few new areas with irrigation issues. We will send out the irrigation team to inspect and repair these areas and also make adjustments necessary for proper water coverage and times.



#### WHITLOCK ENTRANCE

Assigned To Management

After sod was replaced, someone caused some new damage to the turf at the Whitlock entrance. Recommend replacing.



#### WINDFALL DEBRIS

Assigned To Maintenance

The maintenance team is doing a great job with keeping the Windfall debris removed and cleaned throughout the property.



#### **DETAIL AND TRIMMING**

Assigned To Maintenance

Crews will continue to trim plant material throughout the property. This entrance will be completed before the inspection.



#### STREET TREE TRIMMING

Assigned To Maintenance

Street Tree Trimming should be completed by the end of the week. The majority has already been completed.



#### STREET TREE TRIMMING

Assigned To Maintenance Same as above.



# PONDS, COMMON AREAS & BLVDS

Assigned To Maintenance

All common areas, Ponds and Blvds, are being serviced and maintained throughout the property.



### **BEARDSLEY DRIVE CLEANLINESS**

Assigned To Maintenance And Management

Beardsley Drive Windfall debris has been kept to a minimum. Looks much cleaner.



# ANT MOUNDS

Assigned To Maintenance

All ant mounds throughout the prost have been eradicated and treated.

# Tab 6



Proposal #262464

From: Brandon Padilla

Date: 11/11/2022

Proposal For Location

Meadow Pointe III CDD c/o Rizzetta & Company, Inc.

5844 Old Pasco Rd Suite 100 Wesley Chapel, FL 33544 main: mobile: 1500 Meadow Pointe Blvd Wesley Chapel, FL 33543

Terms: Net 30

Property Name: Meadow Pointe III CDD

Meadow Pointe 3 - CDD - Community Mulch - 2022

 DESCRIPTION
 QUANTITY
 UNIT PRICE
 AMOUNT

 Mulch
 1.00
 \$31,500.00
 \$31,500.00

**Client Notes** 

#### ~ Community Mulch ~

- Yellowstone will install (630) Yards of Pine Bark Mini Nuggets throughout the property.
- Yellowstone will clean up and remove all debris in areas worked.

SUBTOTAL	\$31,500.00
SALES TAX	\$0.00
TOTAL	\$31,500.00

Signature above authorizes Yellowstone Landscape to perform work as described above and verifies that the prices and specifications are hereby accepted. All overdue balances will be charge a 1.5% a month, 18% annual percentage rate. Limited Warranty: All plant material is under a limited warranty for one year. Transplanted plant material and/or plant material that dies due to conditions out of Yellowstone Landscape's control (i.e. Acts of God, vandalism, inadequate irrigation due to water restrictions, etc.) shall not be included in the warranty.

Contact	Assigned To
Print Name:	Brandon Padilla Office: bpadilla@yellowstonelandscape.com
Date:	

# Tab 7



Operations Report – December 2022 (November 10<sup>th</sup>-December 14<sup>th</sup>)

Meadow Pointe III CDD 1500 Meadow Pointe Blvd Wesley Chapel, FL 33543 813-383-6676 / mpiiiclub@tampabay.rr.com Clubhouse Manager: Justin Lawrence

#### Clubhouse Operations, Maintenance & Improvements

Worked with Vellowstone & Solitude Lake to improve maintenance in & around

Pond 12,14,17,22,25,29, & 89 (Once finalized, providing detailed report on pond
17 & unapproved planting)
Detailed cleaning of the playground
Romaner Graphics finalized all needed playground items to be striped, sanded & primed/repainted (Also listed in Project Tracker)
Had successful Christmas event
Installed new outside pool restroom signs
Romaner Graphics finalized sidewalk repair (Nearest 1900 Rensselaer Drive)
Starting research/proposals for bike rack at Heatherstone &
Sheringham/Nesslewood (Separate agenda submission for property line question
for Heatherstone)
Working with Romaner Graphics to get proposal for Rensselaer sidewalk repairs
Working with Romaner Graphics to get playground safety sign made/installed
Working with Romaner Graphics on (2) white rail fences on Meadow Pointe
Boulevard maintenance couldn't fix
Worked with maintenance to fix/straighten tow away zone sign at Beaconsfield
Worked with maintenance and our deputy to caution off debris/broken crosswalk
pole at entry way of Heatherstone
Worked with maintenance to repair Ammanford pedestrian gate (May need vendor to evaluate in near future)
Working with Romaner Graphics on more durable repair/adaption on Larkenheath pedestrian gate (Frequent damages)



	Maintenance troubleshot & repaired Wrencrest (Thackery) basic power/electrical issues
	Repaired &/or painted the Beaconsfield & Larkenheath entry wall
	Did bi-weekly drive-through with Brandon from Yellowstone of the entire
	community & focused on any pending issues or resident complaints
	Restarted plan for monitoring and staking conservation cutback zones
	Started inventory process for all CDD/Clubhouse items/assets
	Still working on Pasco County to reimburse/pay for bus damages at Beaconsfield & Sheringham/Nesslewood
	Detailed cleanup of small debris & pine needles in the playground (Daily/weekly)
	Did daily/weekly street parking violations
	4 November room rentals
	5 Food truck Wednesdays (5pm-8pm)
	Checked pool deck drains
	Weekly inspections of playground and amenity equipment
	Conducted daily cleaning of all areas in amenity complex
	Gate Reports
	Reset/Trouble-shot all disabled gates (Every gate reset multiple times between
_	November 10 <sup>th</sup> -December 14 <sup>th</sup> due to power outages/ other sources unknown)
	Motor replaced at Hillhurst
	Output shaft tightened & new thread locks at Sheringham/Nesslewood
	Side panel adjusted at Broughton Place exit gate
	Full manual mechanical and electrical reset at Hillhurst,
	Sheringham/Nesslewood, Larkenheath & Claridge Place gates
	Field Maintanana
	Field Maintenance
	Pressure washed curbs, sidewalks, walls and fences at various areas throughout
	the community (See December 2022 Pressure Washing Report)
	Preventative algae spray along white rail fences throughout whole community (Also December 2022 Pressure Washing Report)
	Repaired/reattached white rail fences on Meadow Pointe Boulevard (X2) & Beardsley Drive (X1)
	Reported any needed streetlamp outages to TECO and Withlacoochee
	Conducted daily/weekly trash pickups in all needed areas of MPIII
	Conducted weekly emptying of all dog waste stations
	Removed and disposed of any roadkill seen or reported
	Responded to all resident calls, reports, concerns & complaints
D.	2 0



# MPIII Sales Activity -November 2022

			Items Sold								
Date	Customer Name	Gate Remote	Key Fob	Room Rental	Deposit	Other	Comp, Sold or Dep	Amount Paid	Check No. or C. C. Receipt	Description: Remote#, Key Fob#, Room Deposit or Ticket Sale	Staff Initial:
11/1/2022	Adewunmi			1	1		Sold	\$ 200.00	L3Ru	Room Rental + Cleaning Deposit	JL
11/3/2022	Collins		1				Sold	\$ 25.00	ZEWG	Fob 37693	JL
11/4/2022	Scearce	1					sold	\$ 30.00	hmN5	GR 2911	LR
11/5/2022	Adewunmi			-	1		Refund	\$ (100.00)	L3Ru	Cleaning Deposit Refund	CJ
11/6/2022	Wokurta			1	1		Refund	\$ (150.00)	НЈЗК	Cancelled Event (11/12)	CJ
11/6/2022	Jalim		1				Sold	\$ 25.00	Hvhe	Fob 37692	SF
11/8/2022	Cobh-Robuts	1					Sold	\$ 30.00	nvil	GR 2913	JL
11/8/2022	Shelly Grecco	1					Sold	\$ 30.00	jz7h	GR 2912	JL
11/8/2022	Kevin Taylor	-	1				Sold	\$ 25.00	Xzvi	Fob 37691	JL
11/8/2022	Rafael Perezweber		1	1	1		Sold	\$ 150.00	Vsbh	Room Rental + Cleaning Deposit	JL
11/8/2022	Jordan	1		1	1		Sold	\$ 30.00	JOT9	GR 2914	LR
11/9/2022					-				-		LR
	Sandsmark	1					Sold	\$ 30.00	TJRW	GR 2915	
1118/2022	Khaled	1	1				Sold	\$ 55.00	rupM	Fob 37689/GR 2916	SF
11/9/2022	LaFlamme(staff)		1				Comp	\$ -	N/A	Fob 37690	MC
11/11/2022	Gail	1					Sold	\$ 30.00	Xj04	GR 2917	NM
11/13/2022	Alzubaiche				1		Refund	\$ (100.00)	REOD	Cleaning deposit refund	SF
11/14/2022	Migliaccio	2	1				Sold	\$ 85.00	9Gi3	GR 2918/ 2919 + Fob 37688	JQ
11/15/2022	Carlos		1				Sold	\$ 25.00	dSoX	Fob 37687	LR
11/17/2022	Fillingham	1					Sold	\$ 30.00	PTk9	GR 2920	NM
11/17/2022	Sade			1			Sold	\$ 200.00	D5ut	Room Rental + Cleaning Deposit	MC
1/18/2022	Zuilkowski	1					Sold	\$ 30.00	n5IP	GR 2921	LR
11/22/2022	PC Sup. Of Elections		1	1			Sold	\$ 200.00	N/A	11/8 Room Rental	JL
11/22/2022	Robert	1					sold	\$ 30.00	16YY	GR 2922	JL
11/22/2022	Zimmerman	1					sold	\$ 30.00	Zyau	GR 2923	JL
11/25/2022	Urbano		1				Sold	\$ 25.00	TnNf	Fob 37686	NM
11/28/2022	Myers		1				sold	\$ 25.00	VSkM	Fob 37685	JBL
11/28/2022	Jean-Simon				1		Refund	\$ (100.00)	H7eF	Cleaning Deposit Refund	JBL
11/29/2022	Al Hasan	1					sold	\$ 30.00	pYkL	GR 2931	JQ
11/30/2022	Dolcemascolo	1					sold	\$ 30.00	IG2M	Gr 2932	JQ
							1				
											V.F.
								\$ 950.00	)		
	TOTAL						-	65			

(D)

#### Meadow Point III CDD Credit Card Log November 2022

Date	Name	Item & Item #	Quantit	_	em Price	TL Amount		
1/1/2022	Adewunmi	Room Rental + Cleaning Deposit	1	\$	100.00	\$ 200.00	L3Ru	JL
11/3/2022	Collins	Fob 37693	1	\$	25.00	\$ 25.00	ZewG	JL
11/4/2022	Scearce	GR 2911	1	S	30.00	\$ 30.00	hmN5	LR
11/5/2022	Adewunmi	Cleaning Deposit Refund	1	\$	(100.00)	\$ (100.00)	L3Ru	a
11/6/2022	Wokurka	Room Rental + Cleaning Deposit	1	\$	(150.00)	\$ (150.00)	НЈЗК	a
The state of the s	The state of the s					-		100
11/6/2022	Jalim	Fob 37692	1	\$	25.00	\$ 25.00	Hvhe	SF
11/8/2022	Cobh-Robuts	GR 2913	1	\$	30.00	\$ 30.00	nvil	1L
11/8/2022	Shelly Grecco	GR 2912	1	\$	30.00	\$ 30.00	jz7h	JL
11/8/2022	Kevin Taylor	Fob 37691	. 1	\$	25.00	\$ 25.00	Xzvi	JL
11/8/2022	Rafael Perez	Room Rental + Cleaning Deposit	1	S	150.00	\$ 150.00	Vsbh	JL
11/8/2022	Jordan	GR 2914	1	S	30.00	\$ 30.00	JOT9	LR
			_					
11/9/2022	Sandsmark	GR 2915	1	\$	30.00	\$ 30.00	TJRW	1L
11/8/2022	Khaled	Fob 37689/GR 2916	1	\$	30.00	\$ 55.00	rupM	SF
11/11/2022	Gail	GR 2917	1	\$	30.00	\$ 30.00	Xj04	NM
11/13/2022	Alzubaiche	Cleaning Deposit Refund	1	\$	(100.00)	\$ (100.00)	REOD	SF
11/14/2022	Migliacco	GR 2918/2919 + Fob 37688	3	s	25.00	\$ 85.00	9Gi3	10
				\$		\$ 25.00	dSoX	1000
11/15/2022	Carlos	Fob 37687	1	_	25.00			LR
11/17/2022	Fillingham	GR 2920	1	\$	30.00	\$ 30.00	PTk9	NM
11/17/2022	Sade	Room Rental + Cleaning Deposit	1	\$	200.00	\$ 200.00	D5ut	MC
1/18/2022	Zuilowski	GR 2921	1	\$	30.00	\$ 30.00	n5IP	LR
1/22/2022	Robert	GR 2922	1	\$	30.00	\$ 30.00	16YY	JL
1/22/222	Zimmerman	GR 2923	1	S	30.00	\$ 30.00	Zyau	JL.
						No.	and the second	100
11/25/2022	Urbano	Fob 37686	1	\$	25.00	\$ 25.00	TnNf	NM
11/28/2022	Myers	Fob37685	1	\$	25.00	\$ 25.00	VSkM	JBL
11/28/2022	Jean-Simon	Cleaning Deposit Refund	1	\$	(100.00)	\$ (100.00)	H7eF	JBL
11/29/2022	Al Hasan	GR 2931	1	S	30.00	\$ 30.00	pYkL	JQ
1/30/2022	Dolcemascolo	GR 2932	1	S	30.00	\$ 30.00	IG2M	10
11/30/2022	Dolcemascolo	GR 2932	1	Þ	30.00	\$ 30.00	IGZIVI	JQ
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			+	_				
							1	
						100		
otal						\$ 750.00		

# Gate Remote Sales - November 2022

			Items Sold						
Date	Customer Name Res or NR	Gate Remote Quantity	Home Address	Village Gate Requested	Copy of ID (NR)	Amount Paid	Check No. or C. C. Receipt	Gate Remote#	Staff Initials
11/4/2022	Scearce	1	3111 Alchester Dr.	Alchester	1	\$ 30	hmN5	2911	LR
11/8/2022	Cobh-Robuts	1	31241 Anniston dr	Alchester		\$ 30	nvil	2913	JL
11/8/2022	Shelly Grecco	1	1831 Leybourne loop	Heatherstone		\$ 30	jz7h	2912	JL
11/8/2022	Jordan	1	31531 Marchester DR	SheringHam		\$ 30	JOT9	2914	LR
11/8/2022	Khaled	1	31034 Whitlock Dr	Whitlock		\$ 30	rupM	2916	SF
11/11/2022	Gail	1	31446 Chatterly dr	Wrencrest		\$ 30	Xj04	2917	NM
11/14/2022	Migliacco	2	31413 shaker Cir	Whitlock		\$ 60	9Gi3	2918/2919	JQ
11/17/2022	Fillingham	1	1209 Thackery way	Wrencrest		\$ 30	PTk9	2920	NM
11/18/2022	Zuilkowski	1	31401 Heatherstone dr	Heatherstone		\$ 30	n5IP	2921	LR
11/22/2022	Robert	1	31241 Anniston dr	Alchester		\$ 30	16YY	2,922	JL
11/22/2022	Zimmerman	1	1105 Bensbrooke dr	Larekenheathe		\$ 30	Zyau	2,923	JL
11/29/2022	Al Hasan	1	31246 Chatterly Dr	Wrencrest		\$ 30	pYkL	2931	JQ
11/30/2022	Dolcemascolo	1	31329 Wrencrest Dr	Wrencrest		\$ 30	IG2M	2932	JQ

\$420.00

# Gate Remote Sales - November 2022

				5 % NC20% 110 - 400 GW					
			Items Sold						
Date	Customer Name Res or NR	Gate Remote Quantity	Home Address	Village Gate Requested	Copy of ID (NR)	Amount Paid	Check No. or C. C. Receipt	Gate Remote#	Staff Initial:
11/4/2022	Scearce	1	3111 Alchester Dr	Alchester		\$ 30	hmN5	2911	LR
11/8/2022	Cobh-Robuts	1	31241 Anniston Dr	Alchester		\$ 30	nvil	2913	JL
11/8/2022	Shelly Grecco	1	1831 Leybourne Lp	Heatherstone		\$ 30	jz7h	2912	JL
11/8/2022	Jordan	1	31531 Marchester Dr	SheringHam		\$ 30	JOT9	2914	LR
11/9/2022	Sandsmark	1	31829 Larkenheath Dr	Larkenheath		\$30.00	TJRW		
								2915	LR
11/8/2022	Khaled	1	31034 Whitlock Dr	Whitlock		\$ 30	rupM	2916	SF
11/11/2022	Gail	1	31446 Chatterly Dr	Wrencrest		\$ 30	Xj04	2917	NM
11/14/2022	Migliacco	2	31413 shaker Cir	Whitlock		\$ 60	9Gi3	2918/2919	JQ
11/17/2022	Fillingham	1	1209 Thackery Wy	Wrencrest		\$ 30	PTk9	2920	NM
11/18/2022	Zuilkowski	1	31401 Heatherstone Dr	Heatherstone		\$ 30	n5IP	2921	LR
11/22/2022	Robert	1	31241 Anniston Dr	Alchester		\$ 30	16YY	2,922	JL
11/22/2022	Zimmerman	1	1105 Bensbrooke Dr	Larekenheathe		\$ 30	Zyau	2,923	JL
11/29/2022	Al Hasan	1	31246 Chatterly Dr	Wrencrest		\$ 30	pYkL	2931	JQ
11/30/2022	Dolcemascolo	1	31329 Wrencrest Dr	Wrencrest		\$ 30	IG2M	2932	10
1/30/2022	Doicemascolo	1	31329 Wieliciest Di	Wiencrest		\$ 30	IGZIVI	2932	JQ
					v .				
	TOTAL	15				\$ 450		)	
	TOTAL	13			-	\$ 450			

# Meadow Pointe III CDD

Check Log November 2022

Name	Event/Use Date Of	Check Number	Amount	Room Deposit	Room Rental	Gate Remote	Key Fob	Annual Fee	Vendor Fee	Other	Purpose Describe
C Sup. Of Elections		138362	\$200.00		Yes						11/8 Room Renta
							-		-		
						-			+		
							-				
	+								-		
					-				-		
									-		

Totals

200.00

(fu)

#### Meadow Pointe III CDD

Check Log November 2022

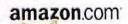
Name	Event/Use Date Of	Check Number	Amount	Room Deposit	Room Rental	Gate Remote	Key Fob	Annual Fee	Vendor Fee	Other	Purpose Describe
PC Sup. Of Elections		138362	\$200.00		Yes			1			11/8 Room Renta
								4			
									-		
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	-	+	-						-		
		*				+	-		-		
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					+	-					
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							4				

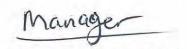
Totals 200.00 - - - - - - -

# MPIII Truist Account #XXXXXXXXXXXX9919 \$2,000 11/01/22

Vendor	Description	Amount	Balance
N/A	N/A	N/A	2,000.00
Amazon	Misc. Clubhouse Supplies	(36.18)	1,963.82
Lowes	Light Switch & Light Switch Plates	(13.63)	1,950.19
Amazon	Pressure Washer Surface Cleaner	(369.99)	1,580.20
Amazon	Empty Spray Bottles (Ct. 4)	(13.97)	1,566.23
Amazon	CH Printer Ink Cartridges (Ct. 2)	(42.88)	1,523.35
Amazon	Christmas + Misc. CH Supplies	(542.79)	980.56
Amazon	Christmas Stockings	(63.96)	916.60
Amazon	Decorating Materials For Stockings	(9.95)	906.65
Publix	Staff Meeting Food & Drinks	(54.10)	852.55
Amazon	Wrong Items Ordered (Ct. 4)	91.96	944.51
Amazon	Christmas (\$63.94 Credit App.)	0.00	944.51
Amazon	Christmas (\$28.02 Partial Credit	(27.90)	916.61
Mailchimp	Monthly Charges	(23.00)	893.61
ABC FW&S	Christmas Event	(359.94)	533.67
Constant Cont	a Monthly Charges	(5.00)	528.67
			528.67
Truist	Replenish Balance	(1,471.33)	
	N/A Amazon Lowes Amazon Amazon Amazon Amazon Amazon Amazon Amazon Publix Amazon Amazon Amazon Amazon Amazon Amazon Amazon Constant Cont	N/A Amazon Lowes Light Switch & Light Switch Plates Amazon Pressure Washer Surface Cleaner Amazon Empty Spray Bottles (Ct. 4) Amazon CH Printer Ink Cartridges (Ct. 2) Amazon Christmas + Misc. CH Supplies Amazon Christmas Stockings Amazon Decorating Materials For Stockings Publix Staff Meeting Food & Drinks Amazon Wrong Items Ordered (Ct. 4) Amazon Christmas (\$63,94 Credit App.) Amazon Christmas (\$28.02 Partial Credit Mailchimp Monthly Charges ABC FW&S Christmas Event Constant Conta Monthly Charges	N/A Amazon Misc. Clubhouse Supplies (36.18) Lowes Light Switch & Light Switch Plates Amazon Pressure Washer Surface Cleaner (369.99) Amazon Empty Spray Bottles (Ct. 4) (13.97) Amazon CH Printer Ink Cartridges (Ct. 2) (42.88) Amazon Christmas + Misc. CH Supplies (542.79) Amazon Christmas Stockings (63.96) Amazon Decorating Materials For Stockings (9.95) Publix Staff Meeting Food & Drinks (54.10) Amazon Wrong Items Ordered (Ct. 4) 91.96 Amazon Christmas (\$63.94 Credit App.) 0.00 Amazon Christmas (\$28.02 Partial Credit (27.90) Mailchimp Monthly Charges (23.00) ABC FW&S Christmas Event (359.94) Constant Conta Monthly Charges (5.00)

Club Manager Date
Justin Lawrence 11/30/2022





# Details for Order #114-3983489-3430654

Print this page for your records.

Order Placed: November 3, 2022

Amazon.com order number: 114-3983489-3430654

Order Total: \$36.18

### Not Yet Shipped

Items Ordered	Price
1 of: Simple Green 30501 d Pro 5 Disinfectant, 1 gal Bottle	\$23.99
Sold by: Amazon.com Services LLC	

Condition: New

1 of: Duracell Coppertop 9V Battery, 4 Count Pack, 9-Volt Battery with Long-lasting \$12.19

Power, All-Purpose Alkaline 9V Battery for Household and Office Devices

Sold by: Amazon.com Services LLC

Condition: New

#### Shipping Address:

Justin Lawrence 1500 MEADOW POINTE BLVD WESLEY CHAPEL, FL 33543-6876 **United States** 

#### Shipping Speed:

Amazon Day Delivery

# **Payment information**

#### **Payment Method:** Visa ending in 7960

**Billing address** 

Justin Lawrence 1500 MEADOW POINTE BLVD WESLEY CHAPEL, FL 33543-6876

**United States** 

Item(s) Subtotal: \$36.18 Shipping & Handling: \$0.00

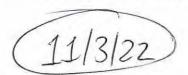
Total before tax: \$36.18

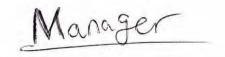
Estimated tax to be collected: \$0.00

Grand Total: \$36.18

To view the status of your order, return to Order Summary.

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#### Details for Order #114-6313305-7801821

Print this page for your records.

Order Placed: November 7, 2022

Amazon.com order number: 114-6313305-7801821

Order Total: \$369.99

# **Not Yet Shipped**

Items Ordered Price

1 of: janz 24" Pressure Washer Surface Cleaner with 4 Wheels, Dual Handle, Stainless Steel Housing, 2 Hose Adapters and 4 Replacement Nozzles, Ideal for Cleaning Driveways, Sidewalks, Patios, Decks

Sold by: JANZ Direct (seller profile)

Condition: New

#### **Shipping Address:**

Justin Lawrence 1500 MEADOW POINTE BLVD WESLEY CHAPEL, FL 33543-6876 United States

#### Shipping Speed:

FREE Prime Delivery

# **Payment information**

**Payment Method:** 

Visa ending in 7960

Billing address

Justin Lawrence 1500 MEADOW POINTE BLVD WESLEY CHAPEL, FL 33543-6876 United States Item(s) Subtotal: \$369.99 Shipping & Handling: \$0.00

\$369.99

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Total before tax: \$369.99

Estimated tax to be collected: \$0.00

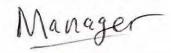
Grand Total: \$369.99

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#### Details for Order #114-6872013-5321031

Print this page for your records.

Order Placed: November 11, 2022

Amazon.com order number: 114-6872013-5321031

Order Total: \$13.97

# **Not Yet Shipped**

Items Ordered Price

1 of: Uineko Plastic Spray Bottle (4 Pack, 24 Oz, All-Purpose) Heavy Duty Spraying Bottles Leak Proof Mist Empty Water Bottle for Cleaning Solution Planting Pet with Adjustable Nozzle and Measurements
Sold by: Uineko (seller profile)

Condition: New

#### Shipping Address:

Justin Lawrence 1500 MEADOW POINTE BLVD WESLEY CHAPEL, FL 33543-6876 United States

#### **Shipping Speed:**

FREE Prime Delivery

# **Payment information**

**Payment Method:** 

Visa ending in 7960

Billing address

Simpping a ridira

Item(s) Subtotal: \$13.97 Shipping & Handling: \$0.00

\$13.97

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Total before tax: \$13.97

Estimated tax to be collected: \$0.00

Grand Total: \$13.97

Justin Lawrence 1500 MEADOW POINTE BLVD WESLEY CHAPEL, FL 33543-6876

United States

To view the status of your order, return to Order Summary.

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11/11/22





Order Placed: November 14, 2022

Amazon.com order number: 114-0813508-9317003

Order Total: \$42.88

#### **Not Yet Shipped**

Items Ordered Price

1 of: Original HP 62 Tri-color Ink Cartridge | Works with HP ENVY 5540, 5640, 5660, 7640 Series, HP OfficeJet 5740, 8040 Series, HP OfficeJet Mobile 200, 250 Series | Eligible for Instant Ink | C2P06AN

Part 1 of 2 - HP 62 | Ink Cartridge Bundle | Black, Tri-color | C2P04AN, C2P06AN Sold by: Amazon.com Services LLC

oold by mindzomeom bervices

Condition: New

1 of: Original HP 62 Black Ink Cartridge | Works with HP ENVY 5540, 5640, 5660, 7640 \$19.05 Series, HP OfficeJet 5740, 8040 Series, HP OfficeJet Mobile 200, 250 Series | Eligible for Instant Ink | C2P04AN

Part 2 of 2 - HP 62 | Ink Cartridge Bundle | Black, Tri-color | C2P04AN, C2P06AN

Sold by: Amazon.com Services LLC

Condition: New

#### **Shipping Address:**

Justin Lawrence 1500 MEADOW POINTE BLVD WESLEY CHAPEL, FL 33543-6876 United States

#### **Shipping Speed:**

FREE Prime Delivery

# **Payment information**

#### **Payment Method:**

Visa ending in 7960

Billing address

Justin Lawrence 1500 MEADOW POINTE BLVD WESLEY CHAPEL, FL 33543-6876 United States Item(s) Subtotal: \$42.88

\$23.83

Shipping & Handling: \$0.00

Total before tax: \$42.88

Estimated tax to be collected: \$0.00

Grand Total: \$42.88

To view the status of your order, return to Order Summary.

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14/22

# Return/Refund Status



Details

Hekaty 50pcs 3D Halloween Light Up Ring...

Color: Halloween rings \$22.99



Print Mailing Label



Hekaty 50pcs 3D Halloween Light Up Ring...

Color: Halloween rings \$22.99

Total Refund: \$91.96

Return in transit for 1 of 4 items \$22.99 refund issued on Nov 28, 2022.

Print Mailing Label



Print Mailing Label

#### **Shipping Speed:**

FREE Prime Delivery

# **Payment information**

**Payment Method:** 

Visa ending in 7960

Item(s) Subtotal: \$542.79 Shipping & Handling: \$0.00

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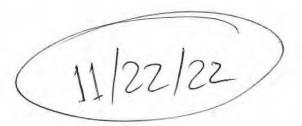
**Billing address** 

Justin Lawrence 1500 MEADOW POINTE BLVD WESLEY CHAPEL, FL 33543-6876 United States Total before tax: \$542.79 Estimated tax to be collected: \$0.00

Grand Total: \$542.79

To view the status of your order, return to Order Summary.

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amazon.com

lanager

Details for Order #114-5503915-5276212 Print this page for your records.

Order Placed: November 22, 2022

Amazon.com order number: 114-5503915-5276212

Order Total: \$542.79

# Not Yet Shipped

Price **Items Ordered** 4 of: Hekaty 50pcs 3D Halloween Light Up Ring Toys Halloween Treats Halloween Party \$22.99

Favors for Kid Adult Flash LED Glow Ring Glow, in the Dark Party Supplies Halloween Goodie Bag Fillers Non Candy Gift Bags

Sold by: sonrun (seller profile)

Condition: New

4 of: JOYIN 24 Pack Christmas Wind Up Toy Assortments Stocking Stuffers for Christmas \$23.99

Returned

Party Favor Supply Accessories (24 Pieces Pack)

Sold by: JoyinDirect (seller profile)

Condition: New

1 of: 3D Hekaty 50PCS Christmas Light Up Rings Toy Christmas Party Favors Flash \$16.99

Finger Ring For Kid Ring Glow in The Dark Party Supplies Christmas Stocking Stuffers Christmas Gifts Christmas Party Toy Rings

Sold by: sonrun (seller profile)

Condition: New

10 of: KUUQA 50Pcs Christmas Bags Burlap Christmas Drawstring Bags Small Christmas \$20.98

Jute Goodie Bags Bulk for Christmas Party Supplies

Sold by: KuuqaDirect (seller profile)

Condition: New

6 of: 24 Christmas Assorted Bright Colored Plastic Stamps - Self Ink Christmas Stampers \$7.99

- Fun Gift, Party Favors, Party Toys, Goody Bag Favors

Sold by: WBO (seller profile)

Condition: New

4 of: Coogam 40PCS Christmas Silicone Bracelets, Xmas Rubber Wristbands Accessories \$13.99

Gift for Kids Adults Stocking Stuffers, Holiday Decoration Wrist Band Party Supplies

Sold by: Coogam Direct (seller profile) | Product question? Ask Seller

Condition: New

1 of: Post-it Notes, 3x3 in, 4 Pads, America's #1 Favorite Sticky Notes, Canary Yellow \$3.19

\$20.99

(5400)

Sold by: Amazon.com Services LLC

Condition: New

1 of: JMEXSUSS Weather Resistant Standard Corn Hole Bags, Set of 8 Regulation

Professional Cornhole Bags for Tossing Game, Corn Hole Beans Bags with Tote

Bag(Black/Red)

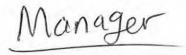
Sold by: jmexsuss (seller profile)

Condition: New

# Shipping Address:

Justin Lawrence 1500 MEADOW POINTE BLVD WESLEY CHAPEL, FL 33543-6876 United States





# Details for Order #114-7605761-5101800 Print this page for your records.

Order Placed: November 22, 2022

Amazon.com order number: 114-7605761-5101800

Order Total: \$63.96

### **Not Yet Shipped**

Items Ordered Price

4 of: Angelhood Christmas Stockings, 4pcs 18.5" Large Christmas Stockings Decorations, \$15.99 Santa Claus Snowman Penguin Bear Character with Hanging Loop for Family Christmas Decoration

Sold by: WANyan (seller profile)

Condition: New

#### **Shipping Address:**

Justin Lawrence 1500 MEADOW POINTE BLVD WESLEY CHAPEL, FL 33543-6876 United States

#### **Shipping Speed:**

Standard Shipping

# **Payment information**

Payment Method:

Visa ending in 7960

Billing address

Justin Lawrence 1500 MEADOW POINTE BLVD WESLEY CHAPEL, FL 33543-6876 United States Item(s) Subtotal: \$63.96

Shipping & Handling: \$0.00

Total before tax: \$63.96

Estimated tax to be collected: \$0.00

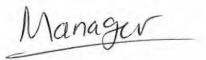
Grand Total: \$63.96

To view the status of your order, return to Order Summary.

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11/22/22





Details for Order #114-4330816-5273028
Print this page for your records.

Order Placed: November 22, 2022

Amazon.com order number: 114-4330816-5273028

Order Total: \$9.95

# **Not Yet Shipped**

Items Ordered Price

1 of: Tassel Toppers 10 Pack - Non-Toxic Washable Glitter Glue Stick Set, Glitter Glue Gel \$9.95 Pens for Art Projects, Grad Caps Assorted Colors Glue Stick, Decorating Supplies, Glitter Pens

Sold by: Tassel Toppers (seller profile)

Condition: New

#### **Shipping Address:**

Justin Lawrence 1500 MEADOW POINTE BLVD WESLEY CHAPEL, FL 33543-6876 United States

#### **Shipping Speed:**

FREE Prime Delivery

# **Payment information**

#### **Payment Method:**

Visa ending in 7960

#### Billing address

Justin Lawrence 1500 MEADOW POINTE BLVD WESLEY CHAPEL, FL 33543-6876 United States Item(s) Subtotal: \$9.95

Shipping & Handling: \$0.00

Total before tax: \$9.95

Estimated tax to be collected: \$0.00

Grand Total: \$9.95

To view the status of your order, return to Order Summary.

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(11/22/22)





# Your order has been processed. Order MC17158677

Processed on Nov 29, 2022 02:22 am New York.

Essentials plan

1,500 contacts

\$23.00

Paid via Visa ending in 8729 which expires 09/2025 on November 29, 2022

\$23.00

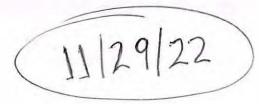
Balance as of November 29, 2022

\$0.00

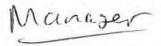
#### Discount

Save 10% off a monthly marketing plan for 1 month by enabling two-factor authentication.

Restrictions apply







#### Details for Order #114-1169877-9498622 Print this page for your records.

Order Placed: November 29, 2022

Amazon.com order number: 114-1169877-9498622

Order Total: \$27.90

# Not Yet Shipped

**Items Ordered** Price

\$19.95 1 of: Mammoth Acrylic Wall Sign Holder 8.5 x 11 Inches, Thick & Durable Design, Stick On or Screw On, Screws and Double Sided Tape Inclusive (Portrait 3 Pack)

Sold by: One Apollo Brands (seller profile)

Condition: New

1 of: WisFox 2.4G Wireless Mouse for Laptop, Ergonomic Computer Mouse with USB \$11.99

Receiver and 3 Adjustable Levels, 6 Button Cordless Mouse Wireless Mice for Windows

Mac PC Notebook (Grey) Sold by: SHC - Store (seller profile)

Condition: New

2 of: Pinkiwine 48 PCS Christmas Mochi Squishy Toys Squishies Christmas Toys for Kids \$11.99

Girls Boys Toddlers Christmas Party Favors Stocking Stuffers Gifts

Sold by: Pinkiwine (seller profile)

Condition: New

#### Shipping Address:

Justin Lawrence 1500 MEADOW POINTE BLVD WESLEY CHAPEL, FL 33543-6876 United States

#### Shipping Speed:

Amazon Day Delivery

# Payment information

Payment Method:

Amazon gift card balance Visa ending in 7960

Billing address

Justin Lawrence 1500 MEADOW POINTE BLVD

WESLEY CHAPEL, FL 33543-6876

United States

Item(s) Subtotal: \$55.92 Shipping & Handling: \$0.00

Total before tax: \$55.92

Estimated tax to be collected: \$0.00

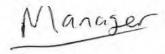
Gift Card Amount: -\$28.02

Grand Total: \$27.90

To view the status of your order, return to Order Summary.

Have an issue with your gift card? Read about common issues or contact us.





#### Details for Order #114-3431024-4072207 Print this page for your records.

Order Placed: November 29, 2022

Amazon.com order number: 114-3431024-4072207

Order Total: \$0.00

# Not Yet Shipped

**Items Ordered** Price

2 of: VKTEN 48 Pcs Christmas Party Favor Toy Assortment for Kids Party Favor, Birthday \$9.99 Party, School Classroom Rewards, Carnival Prizes, Pinata Fillers, Treasure Chest, Prize Box Toys, Goody Bag Fillers, Christmas Stocking Stuffers Sold by: VKTEN (seller profile)

Condition: New

2 of: JOHOUSE Christmas Magic Springs, 40PCS Plastic Spring Toy Christmas Pop Gift for \$13.99

Kids, Christmas Stocking Stuffers, Party Favors

Sold by: Johouse (seller profile)

Condition: New

2 of: Partywind 204 PCS Individually Wrapped Glow Christmas Tattoos for Kids Stocking \$7.99

Stuffers, Christmas Party Decorations Favors Gifts, Xmas Holiday Goodie Bag Fillers

Games Toys

Sold by: Partywind (seller profile)

Condition: New

#### Shipping Address:

Justin Lawrence 1500 MEADOW POINTE BLVD WESLEY CHAPEL, FL 33543-6876 United States

#### **Shipping Speed:**

Standard Shipping

# Payment information

Payment Method:

Amazon gift card balance Visa ending in 7960

Billing address

Justin Lawrence 1500 MEADOW POINTE BLVD WESLEY CHAPEL, FL 33543-6876

United States

Total before tax: \$63.94 Estimated tax to be collected: \$0.00 Gift Card Amount: \$63.94

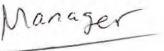
Grand Total: \$0.00

Item(s) Subtotal: \$63.94

Shipping & Handling: \$0.00

To view the status of your order, return to Order Summary.

Have an issue with your gift card? Read about common issues or contact us.



# INVOICE

ABC Fine Wine & Spirits Website: rdavis@abcfws.com



Invoice No#: 2421

Invoice Date: Nov 14, 2022 Reference: Davis/Concierge Due Date: Nov 14, 2022



\$0.00

#### **BILL TO**

mpiiiclub@tampabay.rr.com

#	ITEMS & DESCRIPTION		PRICE	AMOUNT(\$)
1	ABC Fine Wine & Spirits Concierge Service Justin Lawrence, Meadow Pointe 111 event, Store 95		\$359.94	\$359.94
		Subtotal		\$359.94
		Shipping		\$0.00
		TOTAL	8	\$359.94 USD
	11/29/22	Amount paid		\$359.94
	( IHC	AMOUNT DUE		\$0.00 USD

#### NOTES TO CUSTOMER

Thank you for utilizing our Concierge Service for your special event!

#### TERMS AND CONDITIONS

IMPORTANT - Invoices from ABC Fine Wine & Spirits must be paid with a credit or debit card that allow for immediate payment. Any other form of payment (such as an electronic check) that creates a "pending payment" will void your order until another form of payment is received. Delivery/Pick-up will not be scheduled until payment is received in full.

Manager

### Payment Receipt for November 30, 2022

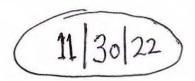
Thank you for your recent payment. Your payment receipt is found below.

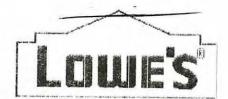
Attention: Michael Rodriguez Meadow Pointe III CDD 3434 Cowell Ave Tampa, FL 33614 US 8133836676

User Name: <a href="mpiiiclub@tampabay.rr.com">mpiiiclub@tampabay.rr.com</a>
Today's Date: November 30, 2022

Payment Date: November 30, 2022 Payment Method: VI (last 4 digits: 8729)

Amount: \$5.00





LOVE'S HOME CENTERS, LLC 6201 COMMERCE PELHS DRIVE TAMPA, 11 33647 (813) 558-6760

#### SALE

SALES# \$1003BC1 3471306 | District /1586060 11 04 22

67436 ETN 156 120/277 3-WAY DEC 2 9 4.47 £ 1067 EIN 15A 120/2770 SF DECO 10687 EFN 16 STD DECD PLATE WH 2.25 3 0 0.75.

> SUBTOTAL: 13.63 TAX: 0.00 1800ICE 09469 TOTAL: UISA: 13.63

DISA: XXXXXXXXXXXXX/960 AMOUNT:13.63 AUTHOD: 086230 CHIP REFID: 100309099374 11/04/22 14:20:51

> CUSTOMER CODE: 33614 APL: US DEBIT TVA: 8080088000

AID: 80000000980840 ISI: 6800

TERMINAL: 09 11/04/22 14:21:00 # OF ITEMS PURCHASED: EXCLUDES FEES, SERVICES AND SPECIAL ORDER ITEMS



THANK YOU FOR SHOPPING LOVE'S. FOR DETAILS ON OUR RETURN FOLICY, VISIT LOWES.COM/RETURNS

A UKITEN COPY OF THE RETURN POLICY IS AUAILAU AT OUR CUSTOMER SERVICE BE

STORE MANAGER: CHRIS VAS

LOWE'S PRICE PROMISE FOR MURE DETAILS, VISIT LOVES.COM/PRICEPROMISE

SHARE YOUR FEEDBACK!

ENTER FOR A CHANCE TO BE

THE OF FIVE \$500 WINNERS BRAWN MONTHLY!

TENTRE EN EL SORTEU PENSUAL

PARA SER UNO DE LOS CINCO GAMADORES DE \$500

ENTER BY COMPLETING A SHORT SURVEY DITHIN ONE WELK AT: www.loves.com/survey Y O U R I D #094690 100343 084568

NO PURCHASE MECESSARY TO ENTER OR UIN. \* VOID UNERE PROHIBITED. MUST BE 18 OR OLDER TO EXTER. \*

\* OFFICIAL RULES & WINNERS AT: UND. loves com/su vey \* \*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*

STORE: 1003

TERMINAL: 09 11/04/22 14:21:00

Shoppes of New Tampa 1920 County Road 581 Wasley Chapel, FL 33544 Store Manager: Mike Barton 813-994-4566



CC06 BRM 059 359

GW VETY MIN MUFFIN		5.29	F
LOL FRY OF IVE OIL		2.79	F
BLUEFRY SCONES 8CT		3.69	F
PHIL CREAM CHEESE		4.12	F
GW PLY 30 MINI MEN		5.29	F
GW BLERY BAGELS 40		2,59	F
GW EFE BAGELS 4CT		2.59	F
GRAPES APPLE STRAW		5.49	
ASST LUNUTS 4CT		2.99	F
Your Saved	0.90		
GLZ// FOI ICO DONUT		4.39	F
CALIFIA FARMS C/B		5.89	F
ORGANIC OJ PULP GW		4.49	
You Saved	1.00		
ORGANIC CU PULP GW		4.49	F
Your Saved	1.00		

Order Tota	1	54.10
Pales Ta	X	0.00
Grand Total	1	54.10
Debit	Payment	54.10
Chan <sub>ti</sub> e —		0.00

Saving: Summary Special Price Savings 水块水水水水,中北水水水水水水水水水水水水水水水水水水水水水水水水水水水水 Your Savings at Publix 2.90

Federat ID: 0006 BRM 059 359

\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*

RESTO:

Trace #: 059592

Teference #: 0324856457 tcot #: XXXXXXXXXXXXX7960 Legit Purchase FROM CHECKING

Anount: \$54,10 1Lt 7 #: 063946

DEBIT LARO A000000 C 9E0840 Entry Method:

PURCHASE US DEBIT Chip Read

Issuer-PIN Verified

Your cashier was Yelitza

#### Meadow Pointe III Truist Debit Card-Frank Padilla 11/01/22

Date	Vendor	Description	Amount	Balance
11/01/22		Beginning Balance		1,500.00
11/02/22	Walmart	Misc. Clubhouse Supplies	-64.58	1435.42
11/02/22	Walmart	Gas For Truck	-47.01	1388.41
11/11/22	Chevron	Gas For Truck	-62.00	1326.41
11/15/22	Walmart	Misc. Clubhouse Supplies	-95.42	1230.99
11/17/22	Walmart	Christmas Clubhouse Decorations	-194.94	1036.05
11/15/22	Walmart	Gas For Pressure Washer	-75.03	961.02
11/28/22	Walmart	Christmas Clubhouse Decorations (Retu	82.82	1043.84
11/28/2022	Wawa	Gas For Truck	-\$58.00	985.84
11/29/22	Walmart	Misc. Clubhouse Supplies	-48.33	937.51
		Total/Replenish	562,49	937.51

Frank Padilla	11/30/2022
Maintenance Lead	Date



Give us reedback osurvey.waimari com Thank you! ID #:7RHM1JYNST2

Walmart > <

813-994-6543 Mgr:ARNETTA 19910 BRUCE B DOWNS BLVD TAMPA FL 33647 ST# 02740 OP# 009011 TE# 11 TR# 01770

ST# 02/40 0P# 009011 1E# 11 1R# 017/0
CB 24CT CON 007447101894 F 16.92 0
DONUT SHP 48 009955515154 F 26.72 0
AQUAFINA 001200001311 F 6.98 N
AQUAFINA 001200001311 F 6.98 N
SUBTOTAL 64.58

TOTAL 44.58 VISA TEND 64.58

\*\*\*\*\*

\*\*\*\*\*

\*\*PPROVAL # 060039

F # 1042000314

RANS ID - 30230643175896
RIJDATION - PG3K
PAYMENT SERVICE - E
AID A000000098840

AAC 2A526A18D86C7635 TERMINAL # SC010485 11/02/22

2 07:59:40 CHANGE DUE

0.00

# ITEMS SOLD 5 TC# 6655 4149 3315 2783 574



Walmart+

Become a member Scan for free 30-day trial



Low Prices You Can Trust. Every Day. 11/02/22 07:59:40 \*\*\*CUSTOMER COPY\*\*\* 56448

Gastnick

See bottom of receipt

for your chance to win \$1000 ID#: 7RHM40YNZCO

Wal\*mart #2740 19910 BRUCE B DOWNS BLVD TAMPA, FL 33647

AID #A0000000980840 11/02/22 08:08AM

TC# 3040 8862 5984 6089 455

HOW WAS YOUR EXPERIENCE?
TELL US ABOUT YOUR VISIT
TODAY AND YOU COULD WIN
1 OF 5 \$1000 WALMART
GIFT CARDS OR 1 OF 750
\$100 WALMART GIFT CARDS.

DIGANOS ACERCA DE SU VISITA A WALMART HOY Y USTED PODRÍA GANAR UNA DE LAS 5 TARJETAS DE REGALO DE WALMART DE \$1000 O UNA DE LAS 750 TARJETAS DE REGALO DE WALMART DE \$100.

WWW.SURVEY. WALMART. COM

1112/22

Maint. Ga

with Chevron Texaco Business Cards 1.888.531.3717

THANK YOU HAVE A NICE DAY

WELCOME

56,690

DATE 11/11/22 12:38
TRAN#9050161
PUMP# 05
SERVICE LEVEL: SELF
PRODUCT: REGULAR
GALLONS: 17.228
PRICE/G: \$3.599
FUEL SALE \$62.00

\*\*\*\*\*\*\*\*\*\*1446 Stn# 00374778

VISA

Inv# 7816003 Auth# 011337 Entry Method: Chip Read

VISA DEBIT MODE: ISSUER

AID: A0000000031010 TVR: 8080008000 IAD: 06011203A08000

TSI: 6800 ARC: 00

Get rewarded on every fill-up at Chevron with a Techron Advantage

11/11/22

Give us feedback @ survey.valnart.com Thank you! ID #:7RHNH1YP1J5

Walmart > <

813-994-6543 Mgr: ARNETTA 19910 BRUCE B DOWNS BLVD TAMPA FL 33647 STH 02740 OPH 008473 TEH 91 TRH 09182 SWIFFER 003700023680 5 94 SWIFFER 003700023680 5 94 5.94 0 5.94 0 17.14 0 5.94 0 5.94 0 SWIFFER 003700023680
SWFR WJ LQ 003700083061
SWFR WJ LQ 003700083061
SWIFFER 003700023680 LM BROOM PAN 007173600212 13.68 0 AQUAFINA 5 AT 001200001311 OR 6.98 UBTOTAL 34.90 1 FOR 0 95.42 95.42 TOTAL TEND \*\*\*\* \*\*\*\*

US DEBIT \*\*\*\*

APPROVAL # 057671

REF # 1042000314

TRANS ID - 462319471103491

VALIDATION - 5CLN

PAYMENT SERVICE - E
AID A0000000980840

AAC A0728CCF76C60F5A

TERMINAL # SC010856

11/15/22

CHANGE DI

TTEMS SOLD

08:05:08 CHANGE DUE # ITEMS SOLD 12 TC# 4770 4966 2778 4400 6415 0.00

Become a member

Scan for free 30-day trial



11/15/22 08:05:20 \*\*\*CUSTOMER COPY\*\*\*

Give us feedback @ survey.walnart.com Thank you! ID #: 7RHNM5YNSKY

Walmart

## STATE OF CAPPER OF CAPP 7.44 0 74.40 0 2.98 0 2.98 0 2.98 0 2.98 0 1.98 0 1.98 0 2.98 0 2.98 0 16.92 0 1.98 0 1.98 0 26.72 0 2.12 0 12.48 0 5.88 0 5.88 0 3.38 0 5.48 0 194.94 SUBTOTAL TOTAL SA TEND 194.94 446 I 0 VISA US DEBIT

APPROVAL # 076247 REF # 1042000314 TRANS ID - 502321656935252 VALIDATION - TD5K VALIDATION - TD5K PAYMENT SERVICE - E AID A000000980840 AAC E09182D214ACD3F7

TERMINAL # SC010604 11/17/22 11/17/22 13:14:53 CHANGE DUE # ITEMS SOLD 39 TC# 8989 9626 0488 7622 99 0.00

Become a member Scan for free 30-day trial



1/17/22 13:15:02 \*\*\*CUSTOMER COPY\*\*\*

See bottom of receip for your chance to w \$1000 ID#: 7RHNGYYNXI

Wal\*mart #2740 19910 BRUCE B DOWNS E TAMPA, FL 33647

Pump# 16 UNLEAD(11)
Gallons 22.075
Price/Gal \$3.399
Fuel Sale \$75.03 03 DEBIT US VS 00 \*\*\*\* Auth: 065344 Apprv1:

AID #A0000000980840 11/15/22 08:18AM

TC# 4518 8273 8439 8649 5 HOW EXPERIENCE

TELL US ABOUT YOUR VISI Y AND YOU COULD WIN 5 \$1000 WALMART CARDS OR 1 OF 750 WALMART GIFT CARDS TODAY 1 OF S GIFT ( \$100 V

DIGANOS ACERCA DE SU VISITA A WALMART HOY Y USTED PODRIA GANAR UNA DE LAS 5 TARJETAS DE REGALO DE WALMART DE \$1000 O UNA DE LAS 750 TARJETAS DE REGALO DE WALMART DE \$100.

WWW.SURVEY.WALMART.COM

Fakal Return
Give us feedback @ survey.walnart.com
Thank you! ID #:7RHPVOYNRPD

# Walmart :

UM Supercenter 813-994-6543 Mgr. ARNETTR 19910 BRUCE B DOUNS BLUG TAMPA FL 33647-2446 UALMART STORE TAMPA, FL

ST# 02740 0P# 008132 TE# 92 TR# 00695 MERCHANT# 048202740998000

VISA

\*\*\* CREDIT ISSUED \*\*\*
GENERAL MDSE TOTAL
VISA
\*\*\*\* \*\*\*\* \*\*\* 1446
APPROVAL #

\*\*\*\* \*\*\*\* \*\*\*\*

Low prices You Can Trust. Every Day. Savings Catcher! Scan with Walnart app

11/28/22

14:23:07

\*\*\* CUSTOMER COPY \*\*\*

Mant.

56,490 Gas/Truk

Wawa #5226 27866 SR 56 Wesley Chapel FL 335 \*\*\*\*\*\*\*

11/28/20226:35:04 AM Term: XXXXXXXXX1004

Appr: 059015 Seq#: 023153

Product: Unleaded Pump Gallons Price 15 17.064 \$3-399 Total Sale \$58.00

Capture

Uisa XXXXXXXXXXXX1446 Chip Read

USD\$ 58.00

US DEBIT

Mode: Issuer

AID: A0000000980840 TUR: 8000088000

IAD: XXXXXXXXXXXXX

TSI: 6800 ARC: 00 AROC:

60327CBE30418702

11/28/2022 06:31:51

PIN Bypassed

I agree to pay the above Total Amount according to Card Issuer Agreement.

\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*
YOUR OPINION MATTERS
Tell us about your
experience at
\* MyWawaVisit.com \*
Take our survey for
a chance to win
Free Hoagies for
a year (1 per week)
or Wawa swag basket
& \$25 gift card!!
Disponible
en Espanol

Please respond
within 5 days
NO PURCHASE
NECESSARY
See rules at website

Maint.

Give us feedback @ survey.ualnart.com Thank you! ID #:7RHPUSYMTLH

Walmart >

813-994-6543 Mgr:ARNETTA
19910 BRUCE B DOWNS BLVD
TAMPA FL 33647
ST# 02740 OP# 000003 TE# 16 TR# 02527
AQUAFINA 001200001311 F 6.98 O
BOBS UINTTUB 004142003929 F 5.48 O
BOBS UINTTUB 004142003929 F 5.48 O
BOBS UINTTUB 00414203929 F 5.48 O
BOBS UINTUB 00414203929 F 5.48 O
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US DEBIT \*\*\*\* \*\*\*\* \*\*\*\* 1446 T (
APPROVAL # 054620
REF # 1042000314
TRANS ID - 462333518163315
VALIDATION - SCFZ
PAYMENT SERVICE - E
AID A0000000980840
AAC 8609281F6551F8F88
TERMINAL # SC010411

VISA

TEND

11/29/22 09:23:36 CHANGE DUE 0.00 # ITENS SOLD 8 TC# 8353 1139 3102 1353 7168



Become a member Scan for free 30-day trial



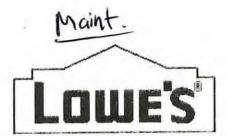
48.33

11/29/22 09:23:46 \*\*\*CUSTOMER COPY\*\*\*

# Frank Padilla Lowe's Credit Log

Attach all receipts to this form	November 2022	
Date	Reason for Expenditure	Amount
11/2/2022	Clubhouse Lightbulbs	20.87
11/2/2022	Cleaning/Sanitizing Supplies	149.31
11/3/2022	Clubhhouse Lighbulbs + Fence Cleaner/Algacide	343.28
11/18/2022	Misc. Clubhouse Maintenance Supplies	241.08
Total		754.54

Submitted By:\_\_\_\_\_ Justin Lawrence



LOWE'S HOME CENTERS, LLC 6201 COMMERCE PALMS DRIVE TAMPA, FL 33647 (813) 558-6760

#### - SALE -

SALES#: \$1003NG2 2177804 TRANS#: 55388334 11-02-22

903847 GE LFL 28W T5A 4FT 3.5K 1 9.48 9.98 DISCOUNT EACH -0.50 903858 GE LFL 32W U6 T8A 4.1K TC 11.39 11.98 DISCOUNT EACH -0.59

> SUBTOTAL: TAX:

20.87

INVOICE 52039 TOTAL: LAR: . 20.87

TOTAL DISCOUNT:

1.09

LAR: XXXXXXXXXXX5276 AHOUNT:20.87 AUTHCD: 000854 SWIPED REFID:093687 11/02/22 G7:25:02 ACCOUNT NAME: MEADOW POINTE III CD AUTH BUYER: DEJESUS PADILLA FRANK

ACCOUNT WILL BE BILLED UPON MERCHANDISE TRANSACTION DATE FOR STOCK MERCHANDISE AND NO LATER THAN 90 DAYS FROM TRANSACTION DATE FOR SOS OR DIRECT DELIVERY MERCHANDISE.

STORE: 1003

TERNINAL: 52 11/02/22 07:25:34

# OF ITEMS PURCHASED:

EXCLUDES FEES, SERVICES AND SPECIAL URDER ITEMS



THANK YOU FOR SHOPPING LOVE'S.

FOR DETAILS ON OUR RETURN POLICY, VISIT

LOVES.COM/RETURNS

A URITTEN COPY OF THE RETURN POLICY IS AVAILABLE

AT OUR CUSTOMER SERVICE DESK

STORE MANAGER: CHRIS VASILE

LOWE'S PRICE PROMISE
FOR HORE DETAILS, VISII LOWES.COM/PRICEPROMISE

\* SHARE YOUR FEEDBACK!

ENTER FOR A CHANCE TO BE

ONE OF FIVE \$500 WINNERS DRAWN MONTHLY!

TENTRE EN EL SORTEO MENSUAL

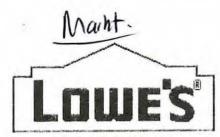
PARA SER UNO DE LOS CINCO GANADORES DE \$500!

ENTER BY COMPLETING A SHORT SURVEY

WITHIN ONE WEEK AT: www.lowes.com/survey

Y D U R I D #520399 100333 066557

\* NO PURCHASE NECESSARY TO ENTER OR VIN. \*
\* VOID WHERE PROHIBITED. MUST BE 18 OR OLDER TO ENTER. \*
• OFFICIAL BULES & HINNERS OF THE LONG CONTINUE.



LOWE'S HOME CENTERS, LLC 6201 COMMERCE PALMS DRIVE TAMPA, FL 33647 (813) 558-6760

#### - SALE -

SALES#: \$1003NG2 2177804 TRANS#: 55387707 11-02-22

899662 4X75-CT	CLOROX DISINF VIP	15.75
16.58	DISCOUNT EACH	-0.83
1217523 13-GAL	130-CT KTCHN FLX (	48.39
16.98	DISCOUNT EACH	-0.85
	3 0 16.13	
224273 55-GAL	1-HIL 40-CT DRUN L	33.22
17.48	DISCOUNT EACH	-0.87
	2 9 16.61	
571432 144-02	PINE-SOL URIGINAL	23.52
12.38	DISCOUNT EACH	-0.62
	2 @ 11.76	
827077 2-CT B.	8-UZ FEBREZE GAIN	5.68
5.98	DISCOUNT EACH	-0.30
1478575 FEBREZE	UNSTOPABLES 8.8-0	10.15
10.68	DISCOUNT EACH	-0.53
893884 2-CT FE	BREZE AIR OCEAN	6.92
7.28	DISCOUNT EACH	-0.36
829099 2-CT 8.	8-02 FEBREZE HAVAI	5.68
5.98	DISCOUNT EACH	-0.30
	SUBTOTAL:	149.31

SUBTOTAL: 149.31 TAX: 0.00

INVOICE 52038 TOTAL: 149.31 LAR: 149.31

TOTAL DISCOUNT:

7.85

LAR: XXXXXXXXXXXXX5276 AMOUNT:149.31 AUTHCD: 000982 SWIPED REFID:093713 11/02/22 07:14:05 ACCOUNT NAME: MEADOW POINTE TII CD AUTH BUYER: DEJESUS PADILLA FRANK

ACCOUNT WILL BE BILLED UPON MERCHANDISE TRANSACTION DATE FOR STOCK MERCHANDISE AND NO LATER THAN 90 DAYS FRUM TRANSACTION DATE FOR SOS OR DIRECT DELIVERY MERCHANDISE.

# OF ITEMS PURCHASED: 12

EXCLUDES FEES, SERVICES AND SPECIAL ORDER ITEMS



THANK YOU FOR SHOPPING LOVE'S.

FOR DETAILS ON OUR RETURN POLICY, VISIT

LOVES.COM/RETURNS

A URITTEN COPY OF THE RETURN POLICY IS AVAILABLE

AT OUR CUSTOMER SERVICE DESK

STORE MANAGER: CHRIS VASILE



LOWE'S HOME CENTERS, LLC 6201 COMMERCE PALMS DRIVE TAMPA, FL 33647 (813) 558-6760

#### - SALE -

SALES#: S1003NGZ 2177804 TRANS#: 55484271 11-03-22

589517 30 SECOND 320-0Z OUTDOOR 127.08 24.78 DISCOUNT EACH, -3.606 9 21.18 903847 GE LFL 28W T5A 4FT 3.5K 1 56.88 DISCOUNT EACH -0.50 6 3 9.48 903858 GE LFL 32W U6 T8A 4.1K 1C 159.32 11.98 DISCOUNT EACH -0.60 14 9 11.38

> SUBFOTAL: 343.26 TAX: 0.00 INVOICE 52167 TOTAL: 343.28 LAR: 343.26

TOTAL DISCOUNT:

33.00

LAR: XXXXXXXXXXXX5276 AMOUNT:343.28 AUTHCD: 001177 SVIPED REFID:417969 11/03/22 10:05:05 ACCOUNT NAME: MEADOV POINTE 111 CD AUTH BUYER: DEJESUS PADILLA FRANK

ACCOUNT WILL BE BILLED UPON MERCHANDISE INANSACTION DATE FOR STOCK MERCHANDISE AND NO LATER THAN 90 DAYS FROM TRANSACTION DATE FOR SUS OR DIRECT DELIVERY MERCHANDISE.

STORE: 1003 TERMINAL: 52 11/03/22 10:04:31
# OF ITEMS PURCHASED: 26
EXCLUDES FEES, SERVICES AND SPECIAL ORDER ITEMS



THANK YOU FOR SHOPPING LOVE'S.

FOR DETAILS ON OUR RETURN POLICY, VISIT

LOWES.COM/RETURNS

A WRITTEN COPY OF THE RETURN POLICY IS AVAILABLE

AT OUR CUSTOMER SERVICE DESK

STORE MANAGER: CHRIS VASALE

FUR MORE DETAILS, VISIT LOVES.COM/PRICEPRUMISE

SHARE YOUR FEEDBACK!

ENTER FOR A CHANCE TO BE

ONE OF FIVE \$500 WINNERS DRAWN MONTHLY!

IENTRE EN EL SORTEO MENSUAL

PARA SER UNO DE LOS CINCO GANADORES DE \$500!

ENTER BY COMPLETING A SHORT SURVEY
WITHIN ONE WEEK AT: www lowes com/survey



LOVE'S HOME CENTERS, LLC 6201 COMMERCE PALMS DRIVE TAMPA, FL 33647 (813) 558-6760

#### - SALE -

SALES# \$1003E63 3521051 TRANS#: 71805522 11-18-22

369902 ZEP 128-FL OZ DRIVEWAY/CO	13.28
13.98 DISCOUNT EACH	-0.70
369889 ZEP 12802 CALCIUM/LIME/RU	30.36
15.98 DISCOUNT EACH	-0.80
2 9 15.18	
1030660 12 OZ 10V30 HONDA MOTOR O	13.26
6.98 DISCOUNT EACH	-0.35
2 9 6.63	
78402 KW SC SGL SEC DEADEOLT	51.24
17.98 DISCOUNT EACH	-0.90
3 9 17.08	
551855 ENERGIZER AAA 24-PACK	19.93
20.98 DISCOUNT EACH	-1.05
636330 124-FL OZ WEATHERSHIELD F	108.28
56.98 DISCOUNT EACH	-2.84
2 @ 54.14	
4853 5-GAL LOWES BUCKET-ENCORE	4.73
4.98 DISCOUNT EACH	-0.25
	1
SUBTOTAL:	241.08
TAX:	0.00
INVOICE 09920 TOTAL:	241.08
LAR:	241.08

#### TOTAL DISCOUNT:

12.68

LAR: XXXXXXXXXXXXX5776 AHOUNT:241.08 AUTHCD: 001090 SVIPED REFID:233619 11/18/22 16:04:30 A:COUNT NAME: MEADOW POINTE III CD BUTH BUYER: DEJESUS PADILLA FRANK

ALCOUNT WILL BE BILLED UPON MERCHANDISE TRANSACTION DATE FOR STOCK MERCHANDISE AND NO LATER THAN 90 DAYS FROM TRANSACTION DATE FOR SUS OR DIRECT DELIVERY

HERCHANDISE.

STORE: 1003 | TERMINAL: 09 | 11/18/22 | 16:05:22

#: OF ITEMS PURCHASED: 12

EXCLUDES FEES. SERVICES AND SPECIAL ORDER ITEMS

THANK YOU FOR SHOPPING LOVE'S.
FOR DETAILS ON OUR RETURN FOLICY, VISIT
LOVES.COM/RETURNS
A URITTEN COPY OF THE RETURN POLICY IS AVAILABLE
AT OUR CUSTOMER SERVICE DESK

STORE MANAGER: LERIS VASILE

LOVE'S PRICE PROMISE

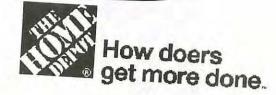
FOR MORE DETAILS, VISIT LOVES COM/PRICEPROMISE

# Meadow Pointe III Home Depot Credit Log-Frank Padilla

Attach all receipts to this form	November 2022	
Date	Reason for Expenditure	Amount
11/11/2022	Misc. Clubhouse Maintenance Supplies	104.73
11/21/2022	Misc. Clubhouse Maintenance Supplies	160.68
Œ.		
Total		265.41

water to program the control of	
Submitted By:	Justin Lawrence

### Maint.



TAMPA, FL 33647 (813)971-(813)971-7791

6311 00062 89615 SALE CASHIER ROBERT

11/21/22 08:52 AM

040235752565 30SEC 2.5GAL <A> 30 SECONDS 0/DR 3200Z

160.68N

TAX EXEMPT

SUBTOTAL SALES TAX

160.68

TOTAL

\$160.68

AUTH CODE 021989/26225 160.68

MEADOWPOINTE III CD PADILLA FRANK D Chip Read AID A0000000049999D8400305

THD PLCC PROX 6311



RETURN POLICY DEFINITIONS POLICY ID DAYS POLICY EXPIRES ON 11/21/2023 365

# DID WE NAIL IT?

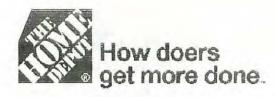
Take a short survey for a chance TO WIN A \$5,000 HOME DEPOT GIFT CARD

Opine en español

www.homedepot.com/survey

User ID: H8B 185830 179581 PASSWORD: 22571 179519

Entries must be completed within 14 days of purchase. Entrants must be 18 or older to enter. See complete rules on website. No purchase necessary.



17601 BRUCE B. DOWNS BLVD. TAMPA, FL 33647 (813)971-7791

6311 00008 21976 11/11/22 12:19 PM SALE CASHIER MINANSHU

037000973058 DAWN ORIGINA <A> DAWN DISH ORG 19.40Z 030772037188 PLATINUM 54. <A,U> 3.47N

DAWN PLATINUM REFRESHING RAIN 54.80Z 074182463250 SS LHS 50 CR <A> 6.48 6.48N

2.87N

074182463250 SS LHS 50 CR <A> 6.48N SOFTSOAP HS REFILL CLEAN 500Z 074182445713 SFTSOAP11.25 <A> 2.87N SOFTSOAP ANTIBAC HS CRISPCLN 11.250Z 019200793261 LYSOL <A> LYSOL DISINFECT AERO SPRING 190Z

26.34N 308.78

019200793292 LYSOL CR LN <A> LYSOL DISINFECT AERO LINEN 190Z

308.78 736511500660 66KWIKSETKEY <A> 26.34N

66 KEY KWIKSET 8@3.47

27.76N

SUBTOTAL SALES TAX 104.73 0.00

TAX EXEMPT

TOTAL 

\$104.73 USD\$ 104.73

AUTH CODE 011573/208349

MEADOWPOINTE III CA PADILLA FRANK D Chip Read AID A00000000049999D8400305

<U> - NON-DISCOUNTABLE ITEM



RETURN POLICY DEFINITIONS POLICY EXPIRES ON POLICY ID DAYS 11 11/11/2023

### DID WE NAIL IT?

Take a short survey for a chance TO WIN A \$5,000 HOME DEPOT GIFT CARD

Opine en español

www.homedepot.com/survey

User ID: H8B 50550 44247 PASSWORD: 22561 44239

Entries must be completed within 14 days of purchase. Entrants must be 18 or older to enter. See complete rules on website. No purchase necessary.

<u>Parking Violations</u> (November 10<sup>th</sup> – December 14<sup>th</sup>, 2022)

Street/Address	Vehicle Make/Model/Color	License Plate #/State	Photos Y/N	Violation #1 Date/Time	Violation #2 Date/Time	Violation #3 Date/Time	Staff Initials
1807 Leybourne lp	White Toyota RAV 4	RLF7949 Texas		3:30 PM 11/9/22			LR
2401 Nesslewood dr	Black Escalade SUV	632XQP FL		10:34 AM 11/11/22			FP
2446 Nesslewood dr	White Toyota Corolla	59AYLN FL		6:30 PM 11/11/22			LR
2401 Nesslewood dr	Black Cadillac Escalade	632 XQP FL		6:30 PM 11/11/22			LR
31206 Whitlock dr	Dodge Charger Black	B3RVY FL		2:05 PM 11/12/22			PS
31202 Whitlock dr	FI50 Silver 4 doors	47AVYP FL		2:06 PM 11/12/22			PS
31603 Manchester dr	Black Chevy Silverado	HAFN20 FL		10 AM 11/16/2022			LR
1847 Leybourne lp	Gray Honda Accord	CLID35 Florida		10 AM 11/16/2022			LR
31307 Chatterly dr	White Mazda CX7	AE8924 FL		4:03 PM 11/17/2022			PS
1049 Billsbory ct	Black Camry SE	O3ATHI FL		4:28 PM 11/17/2022			PS
30807 Lanesborough cir	White Camry SE	43JA812 Alabama		4:36 PM 11/17/2022			PS
31738 Harthorn ct	White truck/Ford 350	BD2OWT FL		1:26 PM 11/18/2022			PS
31239 Wrencrest dr	Grey Honda Accord	JJQS3 FL		1:35 PM 11/18/2022			PS
31806 Whitlock dr	Black Mustang GT	EGKA60 FL		1:44 PM 11/18/2022			PS
1753 Beaconsfield dr	Black Dodge Ram 1500	68BDMT FL		2:12 PM 11/18/2022			PS
31812 Crosswoods wy	Black Jetta	GOALWU FL		2:16 PM 11/18/2022			PS
Sheringham	Black Nissan Versa	Z776V6 FL		5 PM 11/25/2022			PS
31218 Anniston dr	Blue 4 doors Honda	QNVA59 FL		12:55 PM 11/29/2022			PS

**Parking Violations** 

		I alking v	The second secon	
1019 Anniston dr	Gray Mercedes MC 350	4005TZ FL	1:03 PM 11/29/2022	PS
1014 Anniston dr	White GLE350	EEJS11 FL	1:05 PM 11/29/2022	PS
1743 Beaconsfield dr	Black GMC Denali	O3KNH FL	2:47 PM 11/29/2022	PS
31741 Baymont lp	White Silverado Chevy	IERS55 FL	2:53 PM 11/29/2022	PS
31509 Chatterly dr	Gray Nissan Rogue	O565PY FL	11:15 AM 12/02/2022	PS
2446 Kenchester lp	White Toyota Corolla	59AYLN FL	11:30 AM 12/02/2022	PS
31140 Whitlock dr	Black Lexus RX 350	LKMX54 FL	2:10 PM 12/02/2022	PS
31601 Holmcomb pss	White Dodge Van 2500	BD93LZ FL	1:17 PM 12/03/2022	PS
31149 Chatterly dr	Blue BMW M235	EBCLA Washington	2:30 PM 12/07/2022	PS
31520 Chatterly dr	Gray Honda Odyssey	CLME42 FL	2:30 PM 12/07/2022	PS
31629 Bearded oaks dr	White Toyota RAV 4	HNYV89 FL	2:59 PM 12/07/2022	PS
31244 Chatterly dr	White Yoron GMC	ARTC FL	4:04 PM 12/07/2022	PS
31137 Chatterly dr	White Acura 3.2 TL	Z5845Y FL	4:10 PM 12/07/2022	PS
30518	Gray Lexus ES 300	BF83JJ FL	4:33 PM 12/08/2022	PS

#### Updated (December 2022) Conservation/District Cutback Request List

Contact Name/Closest Resident: Jerry Smith

Address: 2310 Nesslewood Drive Phone Number/Email: XXX-XXX-XXXX

Status: Pending (12-14)

Contact Name/Closest Resident: Ken Willy

Address: 1837 Beaconsfield Drive Phone Number/Email: XXX-XXX-XXXX

Status: Unapproved (12-14)

Contact Name/Closest Resident: Paula Lesko/Kathy Pfeffer

Address: 1135 & 1138 Wrightswynde Court Phone Number/Email: XXX-XXX-XXXX / XXX-XXXX-XXXX

Status: Unapproved (12-14)

Contact Name/Closest Resident: Jane Schaibly/Sharon Shanahan

Address: 31329 & 31409 Shaker Circle (Zone is for North side of Beardsley; Heading towards

Meadow Pointe Boulevard) Phone Number/Email: XXX / XXX

Status: Unapproved (12-14)

# December 2022

PR= Private Rental)

Sun	Mon	Tue	Wed	Thu	Fri	Sat	
					*	Goler 10A- (cane	Ko (PR TP elled)
	X	5	K	*		Fried 10A-	PR)
		DRB	630P FTW	5f			ist m
Christm Event 4-8P	ngs.	NRR DRR	6:30 P CAL	14 50 Winde	(PF	10K5 <sup>16</sup> 2\ )-5:30p	17
	18	19	6:30 P FTW 20 Mr. E (Balla 8 A -	21 lectric st & L'gHS)	6P 22	23	24
		Larker HOA	sheath CDD 6:30f	5P 6:30P			
	25	26	27	28	29	30	31
			FTW	50			

print-a-calendar.com

FTW= Food Truck Wednesday





Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3
				K	В	В
4	5	6	7	8	9	10
В	K	К	В	В	K	K
11	12	13	14	15	16	17
K	В	В	K	K	В	В
18	19	20	21	22	23	24
В	K	К	В	В	K	K
25	26	27	28	29	30	31
K	В	В	K	K	В	В
		Buddy:11am-11p	om Krapfl:11aı	n-11pm (Thur	sday: 5am-5pm	1)

# Additional ten # 1 (Agenda) Gate/Security Presentations by:



# Contact Us

Have questions for our team? We're always here to help answer any questions you may have about potential security system needs or general business inquiries.



813.909.7775



info@mysecuriteam.com



Remote Support

# Contact Royce Bravo Security and Access Control

11302 N Nebraska Ave Tampa, FL 33612 **Get Directions** 

Main: (813) 885-2777 customerservice@bravofence.com



# Additional Agenda Item # L @

Requests boards attention/research on property in the district listed as owned by "Clearwater Bay Associates" (2 pending projects which outcome would depend on if it was private property or district-owned)





# Tab 8

#### **RESOLUTION 2023-02**

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE MEADOW POINTE III COMMUNITY DEVELOPMENT DISTRICT ADOPTING A POLICY ON DRIVEWAY APRON AND SIDEWALK IMPROVEMENTS LOCATED ON DISTRICT OWNED SUBDIVISION ROAD RIGHT OF WAYS; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Meadow Pointe III Community Development District (the "District") owns the subdivision road right of ways within the District (the "District ROW");

WHEREAS, the District ROW begins on the outer edge of the sidewalk and runs through the entire width of the sidewalk, the landscaping strip, the road, all the way to the outer edge of the sidewalk on the opposite side of the District ROW;

WHEREAS, the District maintains the roads and the sidewalks (excluding any portion of sidewalks in a resident's driveway apron) located within the District ROW and the District's staff or vendors, on at least an annual basis, inspects the sidewalks and reports any unsafe conditions observed to the Board of Supervisors of the District (the "Board");

WHEREAS, homeowners have requested to install certain improvements in their driveway apron and or portions of the sidewalk located in the District ROW in front of their homes;

WHEREAS, the Board is authorized to establish policies for District owned property; and

WHEREAS, the Board desires to adopt the "Policy on Driveway Apron and Sidewalk Improvements Located in the District ROW" attached hereto as Exhibit A to permit homeowners to install certain improvements within the District ROW.

#### NOW, THEREFORE, BE IT RESOLVED BY THE BOARD:

- 1. <u>Incorporation of Recitals</u>. The above recitals are true and correct and by this reference are incorporated as a material part of this Resolution.
- 2. <u>Adoption of Policy</u>. The Board hereby adopts the Policy on Driveway Apron and Sidewalk Improvements Located in the District ROW.
- 3. <u>Conflicts</u>. This Resolution replaces any resolution, policy, rules, actions, or motion in conflict with this Resolution.
- 4. <u>Severability</u>. If any section or part of a section of this Resolution is declared invalid, unconstitutional, or inconsistent with any law or regulation, the validity, force and effect of any other section or part of a section of this Resolution shall not thereby be affected or impaired unless it clearly appears that such other section or part of a section of this Resolution is wholly or necessarily dependent upon the section or part of a section so held to be invalid or unconstitutional.

Attest:	Meadow Pointe III Community Development District
Darryl Adams	 Michael Hall
Assistant Secretary	Chair of the Board of Supervisors

5. Effective Date. This Resolution shall become effective immediately upon its adoption and

shall remain in effect unless rescinded, repealed, replaced, or superseded.

#### Exhibit A

#### Policy on Driveway Apron and Sidewalk Improvements Located in the District ROW

The Meadow Pointe III Community Development District (the "**District**") owns the subdivision road right of ways ("**District ROW**") in the District. The District ROW begins on the outer edge of the sidewalk and runs through the entire width of the sidewalk, the landscaping strip, the road, all the way to the outer edge of the sidewalk on the opposite side of the District ROW.

The following policy applies for homeowners desiring to install and maintain driveway apron and sidewalk improvements, including, but not limited to, stamped concrete, concrete staining, or pavers (the "**Improvements**"), located in the District ROW:

- 1. Homeowners must submit their request in writing to the Clubhouse Manager or the District Manager. The request must include a detailed description of the Improvements the homeowner desires to install.
- 2. The District Manager, Chair or Vice-Chair of the Board of Supervisors, and other District staff shall review the request.
- 3. If the District Manager, Chair or Vice-Chair of the Board of Supervisors, and other District staff have no concerns then the Clubhouse Manager or District Manager will provide the homeowner a Driveway Apron and Sidewalk Improvement License Agreement (the "Agreement") that will need to be signed by all record owners of the home (as evidenced by their deed) and returned to the District.
  - a. The Agreement ensures the homeowner and their successors agree in writing to be responsible for maintaining and repairing the Improvements in compliance with all governmental regulations and permits (including the Americans with Disabilities Act) and other items as described in the Agreement.
  - b. All record owners will need to sign their signature block(s) of the Agreement in blue ink and ensure the signatures are properly witnessed and notarized.
- 4. Upon receipt of the original homeowner signature pages the District will coordinate its execution of the Agreement and send the originals to the District Counsel so that they will record the fully executed Agreement in the public records of Pasco County, Florida.
- 5. The Clubhouse Manager or District Manager will provide the homeowner a copy of the recorded Agreement for their records.
- 6. The Clubhouse Manager or District Manager shall keep a list of all locations where an Agreement exists and will remove such locations from the District's list of sidewalks to maintain.
- 7. The homeowner may not construct the Improvements until they have received written authorization from the District and any applicable association or governmental entity.

The District reserves the right to review, amend, replace, or rescind this Policy. Nothing in this Policy shall be construed to create or imply a present or continuing obligation on the part of the District to maintain sidewalks located in a resident's driveway apron or any resident Improvements.

# Tab 9

Return to: Vivek K. Babbar Straley Robin Vericker 1510 W. Cleveland Street Tampa, FL 33606

#### **Driveway Apron and Sidewalk Improvement License Agreement**

This Driveway Apron and Sidewal	k Improve	ement Agre	ement (this "	Agreeme	ent"), is made and
entered into as of	, 202_, t	between th	e Meadow	<b>Pointe</b>	<b>III Community</b>
Development District, a special purpose	unit of loc	al governm	ent establish	ed pursua	nt to Chapter 190
Florida Statutes (the "District"), whose n	nailing ado	dress is c/o	Rizzetta an	d Compa	ny, 3434 Colwell
Avenue, Suite 200, Tampa, FL 33514,			(to	gether wit	th their successors
and assigns, the "Homeowner"), who ow	ns the pro	operty within	n the Distric	ct located	at the address of
		We	sley Chapel	FL 3354	13.

#### WITNESSETH:

**WHEREAS**, the Homeowner is the owner of the property located at the address above and legally described in their deed attached hereto as **Exhibit A** (the "**Lot**").

**WHEREAS**, the District is the owner of the public right-of-way, including the sidewalk, located in front of the Lot and the driveway apron;

WHEREAS, the Homeowner requested permission from the District to improve the portion of their driveway apron, including the sidewalk located in the driveway apron, and the portion of the sidewalk located in front of their Lot by removing the existing concrete and installing pavers (the "Driveway Apron and Sidewalk Improvements");

WHEREAS, the District wishes to allow the Homeowner to install the Driveway Apron and Sidewalk Improvements, provided the Homeowner agrees to the terms and conditions contained in this Agreement; and

**WHEREAS**, the Homeowner agrees that they shall, at their sole cost and expense, comply with all of the terms and conditions provided for in this Agreement.

**NOW, THEREFORE**, that for and in consideration of the sum of \$10.00, in hand paid, the receipt and sufficiency of which is hereby acknowledged and the mutual promises contained herein, the parties agree as follows:

- 1. <u>Incorporation of Recitals.</u> The recitals set forth are true, correct and are incorporated herein by reference.
- 2. Grant of License and Restrictions. The District hereby grants to the Homeowner a non-exclusive license for the sole purpose of installing and maintaining the Driveway Apron and Sidewalk Improvements in front of their Lot. The Homeowner shall not modify or alter any control structures, drainage pipes, drainage facilities or other improvements of the District, Pasco County, or third parties without the prior written approval of such parties.

#### 3. Acknowledgment of District's Rights.

- a. Nothing contained herein shall constitute a waiver by the District of its right to use the driveway apron and sidewalk.
- b. The rights granted to Homeowner herein shall not conflict or interfere with the District's right to maintain, repair and/or replace any roadway utility and/or drainage facilities or other improvements within the Lot.
- c. In the event the District, must maintain, repair and/or replace any utility and/or drainage facilities or construct new utility and/or drainage facilities, the Homeowner acknowledges and agrees that the Homeowner shall be solely responsible for the replacement or repair of the Driveway Apron and Sidewalk Improvements; the District will not be responsible for restoring the Driveway Apron and Sidewalk Improvements to the condition that existed before the District conducted the foregoing activities.

#### 4. Homeowner Maintenance, Responsibility for Safety, and Use.

- a. The Homeowner, at their sole cost and expense, shall keep the Driveway Apron and Sidewalk Improvements in good repair and in a neat, orderly, and safe condition.
- b. The Homeowner agrees that they are responsible for ensuring the Driveway Apron and Sidewalk Improvements shall not endanger or interfere with persons traveling upon any public streets or sidewalks within the District. In the event that there is any damage or injuries as a result of the Driveway Apron and Sidewalk Improvements, the Homeowner agrees to promptly pay the District for any costs incurred because of those damages and/or injuries.
- c. The Homeowner agrees and acknowledges that the Driveway Apron and Sidewalk Improvements shall be used at the sole risk of the Homeowner, and that the District is expressly relieved of any responsibility for any damage or loss to the Homeowner or any other party resulting from such use.
- 5. <u>Compliance with Laws, Permits, and Approvals</u>. The Homeowner, at their sole cost and expense, hereby covenants and agrees to (1) comply with all applicable laws, statutes, ordinances, rules and/or regulations of any entity, governmental or otherwise, having jurisdiction over the Driveway Apron and Sidewalk Improvements including, but not limited to, the Americans with Disabilities Act and (2) obtain all licenses, permits, and/or other governmental approvals and all approvals from the homeowners' association which may be required for installation of the Driveway Apron and Sidewalk Improvements;
- 6. <u>Insurance</u>. The Homeowner shall insure that the Homeowner, and any of its contractors and/or subcontractors using the driveway apron and sidewalk, at their sole cost and expense, shall obtain and keep in full force and effect, a comprehensive, general liability insurance policy insuring against claims for personal injury, death or property damage occurring upon, in or about the driveway apron and sidewalk. The Homeowner shall ensure that the District is named as an additional insured within the policy prior to the commencement of any work. The Homeowner

- shall insure that the policy provides for at least thirty (30) days written notice from the Insurer to the District prior to termination or cancellation of the insurance policy provided for herein.
- 7. <u>Indemnification.</u> Homeowner agrees to indemnify, defend and hold the District, its Board of Supervisors and its members, employees, agents and assigns harmless for: (1) any liability which may be incurred as a result of the approval, preparation, and execution of this Agreement; (2) any damage to the Driveway Apron and Sidewalk Improvements caused by the District or its agents; (3) any damage to any District, Pasco County, or third party improvements or structures located within the driveway apron and sidewalk; and (4) any claims for injury to any person or damages to any property because of the Driveway Apron and Sidewalk Improvements.
- 8. <u>License to Run With the Land</u>. The rights and obligations of the Homeowner under this Agreement shall run with the land and shall be binding upon all successive owners of the Lot. Homeowner agrees that it will not convey the Lot until this Agreement is recorded in the official records of the Clerk of the Circuit Court of Pasco County.
- 9. <u>Notice.</u> All notes, communications and consents required or permitted by this Agreement shall be in writing and transmitted by registered or certified mail, return receipt requested, with Notice deemed to be given upon receipt, and sent to their addresses shown above.
- 10. **Events of Default.** The Homeowner shall be in default under this Agreement if they default in the performance of or compliance with any of their respective obligations pursuant to the terms or provisions of this Agreement.
- 11. Effect of Default by Homeowner. If at any time an event of default shall occur and shall continue for a period of thirty (30) days after the District gives written notice of the event of default to the Homeowner, the District may terminate this Agreement and require the Homeowner to restore the Driveway Apron and Sidewalk Improvements to its original condition, at the Homeowner's sole cost and expense. If the Homeowner fails to restore the Driveway Apron and Sidewalk Improvements to its original condition within the foregoing time period, the District may, but is not obligated, to restore the Driveway Apron and Sidewalk Improvements to its original condition, and the Homeowner shall reimburse the District for the restoration costs.
- 12. <u>Governing Law and Venue</u>. This Agreement shall be governed by Florida law with venue in Pasco County, Florida.
- 13. <u>Enforceability of Agreement.</u> In the event that either the District or the Homeowner is required to enforce this Agreement by court proceedings or otherwise, then the prevailing party shall be entitled to recover all fees and costs incurred, including reasonable attorneys' fees and costs for trial, alternative dispute resolution, or appellate proceedings.
- 14. **Amendment.** This Agreement may only be amended in writing by both parties.
- 15. <u>Severability</u>. If any one or more of the provisions of this Agreement should be held contrary to law or public policy, or should for any reason whatsoever be held invalid or unenforceable by a court of competent jurisdiction, then such provision or provisions shall be null and void and shall be deemed separate from the remaining provisions of this Agreement, which remaining provisions shall continue in full force and effect if the rights and obligations of the parties contained herein are

not materially prejudiced and the intentions of the parties continue to be in existence.

- 16. <u>Arm's Length Transaction</u>. This Agreement has been negotiated fully between the parties as an arm's length transaction. In the case of a dispute concerning the interpretation of any provision of this Agreement, the parties are each deemed to have drafted, chosen, and selected the language, and any doubtful language will not be interpreted or construed against any party.
- 17. **Entire Agreement.** This Agreement represents the entire Agreement between the parties hereto, with respect to the subject matter contained herein, and supersedes all prior negotiations, understandings, representations or agreements, either written or oral.

**IN WITNESS WHEREOF**, the parties have executed this Agreement as of the date first written above.

Witnesses:	Meadow Pointe III Community Development District
Print Name	Michael Hall Chair of the Board of Supervisors
Print Name	
STATE OF FLORIDA COUNTY OF PASCO	
, 202, by Mic	ledged before me by means of physical presence on chael Hall as Chair of the Meadow Pointe III Community strict, [] who is personally known to me or [] has produced
-	dentification) as identification.
	Notary Public Signature
	Notary Seal

Witnesses:	
Print Name	Name:
Print Name	- -
STATE OF FLORIDA COUNTY OF PASCO	
The foregoing instrument was acknowled, 202, by	edged before by means of physical presence on
	Notary Public Signature
	Notany Sool
	Notary Seal

# **BLANK**

#### **Driveway Apron and Sidewalk Improvement License Agreement**

	This I	Orivewa	y Apro	n and	Sidewall	s Impro	ovement A	Agree	ment (this	"Agr	eemen	t"), is made	e and
entere	d into	as of _				, 202_	, betwee	n the	Meado	w Poi	inte II	II Commu	ınity
Devel	opmen	t Distri	ict, a sp	pecial p	ourpose u	ınit of l	ocal gove	rnme	nt establis	shed pu	ırsuant	to Chapter	190,
Florida	a Statu	tes (the	"Distr	rict"), '	whose m	ailing	address is	c/o	Rizzetta a	and Co	ompan	y, 3434 Co	lwell
Avenu	ie, S	Suite	200,	Tar	npa, 🔝	FL	33514,						and
					(togethe	er and v	with their	succe	ssors and	assign	is, the '	'Homeown	er"),
who	own	the	prop	erty	within	the	Distri	ct	located	at	the	address	of
								Wes	sley Chap	el, FL	33543		

#### WITNESSETH:

**WHEREAS**, the Homeowner is the owner of the property located at the address above and legally described in their deed attached hereto as **Exhibit A** (the "**Lot**").

**WHEREAS**, the District is the owner of the public right-of-way, including the sidewalk, located in front of the Lot and the driveway apron;

WHEREAS, the Homeowner requested permission from the District to improve the portion of their driveway apron, including the sidewalk located in the driveway apron, and the portion of the sidewalk located in front of their Lot by removing the existing concrete and installing pavers (the "Driveway Apron and Sidewalk Improvements");

**WHEREAS**, the District wishes to allow the Homeowner to install the Driveway Apron and Sidewalk Improvements, provided the Homeowner agrees to the terms and conditions contained in this Agreement; and

**WHEREAS**, the Homeowner agrees that they shall, at their sole cost and expense, comply with all of the terms and conditions provided for in this Agreement.

**NOW, THEREFORE**, that for and in consideration of the sum of \$10.00, in hand paid, the receipt and sufficiency of which is hereby acknowledged and the mutual promises contained herein, the parties agree as follows:

- 1. <u>Incorporation of Recitals.</u> The recitals set forth are true, correct and are incorporated herein by reference.
- 2. <u>Grant of License and Restrictions.</u> The District hereby grants to the Homeowner a non-exclusive license for the sole purpose of installing and maintaining the Driveway Apron and Sidewalk Improvements in front of their Lot. The Homeowner shall not modify or alter any control structures, drainage pipes, drainage facilities or other improvements of the District, Pasco

County, or third parties without the prior written approval of such parties.

#### 3. Acknowledgment of District's Rights.

- a. Nothing contained herein shall constitute a waiver by the District of its right to use the driveway apron and sidewalk.
- b. The rights granted to Homeowner herein shall not conflict or interfere with the District's right to maintain, repair and/or replace any roadway utility and/or drainage facilities or other improvements within the Lot.
- c. In the event the District, must maintain, repair and/or replace any utility and/or drainage facilities or construct new utility and/or drainage facilities, the Homeowner acknowledges and agrees that the Homeowner shall be solely responsible for the replacement or repair of the Driveway Apron and Sidewalk Improvements; the District will not be responsible for restoring the Driveway Apron and Sidewalk Improvements to the condition that existed before the District conducted the foregoing activities.

#### 4. Homeowner Maintenance, Responsibility for Safety, and Use.

- a. The Homeowner, at their sole cost and expense, shall keep the Driveway Apron and Sidewalk Improvements in good repair and in a neat, orderly, and safe condition.
- b. The Homeowner agrees that they are responsible for ensuring the Driveway Apron and Sidewalk Improvements shall not endanger or interfere with persons traveling upon any public streets or sidewalks within the District. In the event that there is any damage or injuries as a result of the Driveway Apron and Sidewalk Improvements, the Homeowner agrees to promptly pay the District for any costs incurred because of those damages and/or injuries.
- c. The Homeowner agrees and acknowledges that the Driveway Apron and Sidewalk Improvements shall be used at the sole risk of the Homeowner, and that the District is expressly relieved of any responsibility for any damage or loss to the Homeowner or any other party resulting from such use.
- 5. <u>Compliance with Laws, Permits, and Approvals</u>. The Homeowner, at their sole cost and expense, hereby covenants and agrees to (1) comply with all applicable laws, statutes, ordinances, rules and/or regulations of any entity, governmental or otherwise, having jurisdiction over the Driveway Apron and Sidewalk Improvements including, but not limited to, the Americans with Disabilities Act and (2) obtain all licenses, permits, and/or other governmental approvals and all approvals from the homeowners' association which may be required for installation of the Driveway Apron and Sidewalk Improvements;
- 6. <u>Insurance</u>. The Homeowner shall insure that the Homeowner, and any of its contractors and/or subcontractors using the driveway apron and sidewalk, at their sole cost and expense, shall obtain and keep in full force and effect, a comprehensive, general liability insurance policy insuring against claims for personal injury, death or property damage occurring upon, in or about the driveway apron and sidewalk. The Homeowner shall ensure that the District is named as an

- additional insured within the policy prior to the commencement of any work. The Homeowner shall insure that the policy provides for at least thirty (30) days written notice from the Insurer to the District prior to termination or cancellation of the insurance policy provided for herein.
- 7. <u>Indemnification.</u> Homeowner agrees to indemnify, defend and hold the District, its Board of Supervisors and its members, employees, agents and assigns harmless for: (1) any liability which may be incurred as a result of the approval, preparation, and execution of this Agreement; (2) any damage to the Driveway Apron and Sidewalk Improvements caused by the District or its agents; (3) any damage to any District, Pasco County, or third party improvements or structures located within the driveway apron and sidewalk; and (4) any claims for injury to any person or damages to any property because of the Driveway Apron and Sidewalk Improvements.
- 8. <u>License to Run With the Land</u>. The rights and obligations of the Homeowner under this Agreement shall run with the land and shall be binding upon all successive owners of the Lot. Homeowner agrees that it will not convey the Lot until this Agreement is recorded in the official records of the Clerk of the Circuit Court of Pasco County.
- 9. **Notice.** All notes, communications and consents required or permitted by this Agreement shall be in writing and transmitted by registered or certified mail, return receipt requested, with Notice deemed to be given upon receipt, and sent to their addresses shown above.
- 10. **Events of Default.** The Homeowner shall be in default under this Agreement if they default in the performance of or compliance with any of their respective obligations pursuant to the terms or provisions of this Agreement.
- 11. Effect of Default by Homeowner. If at any time an event of default shall occur and shall continue for a period of thirty (30) days after the District gives written notice of the event of default to the Homeowner, the District may terminate this Agreement and require the Homeowner to restore the Driveway Apron and Sidewalk Improvements to its original condition, at the Homeowner's sole cost and expense. If the Homeowner fails to restore the Driveway Apron and Sidewalk Improvements to its original condition within the foregoing time period, the District may, but is not obligated, to restore the Driveway Apron and Sidewalk Improvements to its original condition, and the Homeowner shall reimburse the District for the restoration costs.
- 12. <u>Governing Law and Venue</u>. This Agreement shall be governed by Florida law with venue in Pasco County, Florida.
- 13. **Enforceability of Agreement.** In the event that either the District or the Homeowner is required to enforce this Agreement by court proceedings or otherwise, then the prevailing party shall be entitled to recover all fees and costs incurred, including reasonable attorneys' fees and costs for trial, alternative dispute resolution, or appellate proceedings.
- 14. **Amendment.** This Agreement may only be amended in writing by both parties.
- 15. <u>Severability</u>. If any one or more of the provisions of this Agreement should be held contrary to law or public policy, or should for any reason whatsoever be held invalid or unenforceable by a court of competent jurisdiction, then such provision or provisions shall be null and void and shall be deemed separate from the remaining provisions of this Agreement, which remaining provisions

shall continue in full force and effect if the rights and obligations of the parties contained herein are not materially prejudiced and the intentions of the parties continue to be in existence.

- 16. <u>Arm's Length Transaction</u>. This Agreement has been negotiated fully between the parties as an arm's length transaction. In the case of a dispute concerning the interpretation of any provision of this Agreement, the parties are each deemed to have drafted, chosen, and selected the language, and any doubtful language will not be interpreted or construed against any party.
- 17. <u>Entire Agreement</u>. This Agreement represents the entire Agreement between the parties hereto, with respect to the subject matter contained herein, and supersedes all prior negotiations, understandings, representations or agreements, either written or oral.

**IN WITNESS WHEREOF**, the parties have executed this Agreement as of the date first written above.

Witnesses:	Meadow Pointe III Community Development District
Print Name	Michael Hall Chair of the Board of Supervisors
Print Name	
STATE OF FLORIDA COUNTY OF PASCO	
, 202, by Mic Development District, on behalf of the Dis	rledged before me by means of physical presence on chael Hall as Chair of the Meadow Pointe III Community strict, [] who is personally known to me or [] has produced dentification) as identification.
	Notary Public Signature
	Trouty I dolle dignature
	Notary Seal

Witnesses:	
Print Name	Name:
Print Name	
STATE OF FLORIDA COUNTY OF PASCO	
The foregoing instrument was acknowle, 202, by	dged before by means of physical presence on, [ ] who is personally known to (type of identification) as identification.
me or [] has produced	(type of identification) as identification.
-	Notary Public Signature
	Notary Seal

Witnesses:	
Print Name	Name:
Print Name	
STATE OF FLORIDA COUNTY OF PASCO	
The foregoing instrument was acknow, 202, by me or [] has produced	wledged before me by means of physical presence on, [] who is personally known to (type of identification) as identification.
	Notary Public Signature
	Notary Seal

# **Tab 10**

1 2 MINUTES OF MEETING 3 4 Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that person may need to ensure that a 5 verbatim record of the proceedings is made, including the testimony and evidence upon 6 which such appeal is to be based. 7 8 **MEADOW POINTE III** 9 COMMUNITY DEVELOPMENT DISTRICT 10 11 The regular meeting of the Board of Supervisors of the Meadow Pointe III 12 Community Development District was held on Wednesday, November 16, 2022 at 6:30 13 p.m. and was conducted at the Meadow Pointe III Clubhouse, located at 1500 Meadow 14 Pointe Blvd, Wesley Chapel, FL 33543. 15 16 Present and constituting a quorum: Michael Hall **Board Supervisor, Chairman** 17 **Board Supervisor, Vice Chairman** Paul Carlucci 18 **Board Supervisor, Assistant Secretary** John Johnson 19 Glen Aleo **Board Supervisor, Assistant Secretary** 20 **Board Supervisor, Assistant Secretary** Michael Torres 21 22 23 Also present via conference call were: 24 25 Daryl Adams District Manager, Rizzetta & Co 26 Justin Lawrence Clubhouse Manager 27 Jeffrey LaFlamme **Assistant Clubhouse Manager** 28 Brandon Padilla Yellowstone 29 Vivek Babbar District Counsel, Straley Robin & Vericker 30 31 32 Audience Present 33 34 FIRST ORDER OF BUSINESS Call to Order 35 36 Mr. Adams called the meeting to order and performed a roll call confirming a 37 guorum for the meeting and noted that there were audience members in attendance. 38 39 SECOND ORDER OF BUSINESS Pledge of Allegiance 40 41 All present at the meeting joined in the Pledge of Allegiance. 42 43 44 45 46

47 48

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#### **Audience Comments on Agenda Items**

There were no audience comments presented.

#### FOURTH ORDER OF BUSINESS

THIRD ORDER OF BUSINESS

#### **Staff Reports**

#### A. Community Deputy Report

Deputy was present and gave his report.

#### B. Aquatic Report

Not present.

#### C. Landscape Report

The Board reviewed the Landscape Reports received from OLM and Yellowstone.

The Board reviewed and considered several street tree proposals.

After a brief discussion, they agreed to approve the following Street Tree Proposals. Phase 1 – Wrencrest for \$3,620, Phase 2 – Alchester Place for \$1,880 & Broughton Place for \$1,540, Phase 3 – Beaconsfield for \$960, Heatherstone for \$1,680 & Larkenheath for \$100, and Phase 4 – Rensselaer for \$2,680 totaling \$12,460. This will not include Nesslewood or Sheringham.

On a motion from Mr. Torres, seconded by Mr. Johnson, the Board of Supervisors approved Phase 1 through Phase 4 Street Tree Proposals in the amount of \$12,460 for Meadow Pointe III Community Development District.

The Board asked Mr. Lawrence to plant wood stacks when Yellowstone does the cutbacks and give an update at the next meeting.

Mr. Adams informed the Board that Mr. Woods suggested waiting until the first quarter to go out to bid for landscaping. The Board agreed.

The Board would like a Street Tree line items added to the budget for \$16,000.

The Board reviewed the Yellowstone Entrance Proposals and agreed to table these until budget season.

The Board reviewed the Yellowstone Fallen Tree Removal for \$825 and agreed that Mr. Adams can approved this proposal.

The Board reviewed the sod replacement proposal for Sheringham and Larkenheath in the amount of \$1,088.57 and agreed that Mr. Adams can approve this proposal.

The Board reviewed and considered a proposal for Street Tree Replacement at 94 Sheringham and Nesslewood for \$20,310. After a brief discussion, the Board 95 approved this proposal not to exceed \$20,000. Mr. Padilla will provide a revised 96 97 proposal to reflect \$20,000. 98 On a motion from Mr. Johnson, seconded by Mr. Torres, the Board of Supervisors approved the proposal for street tree replacement at Sheringham and Nesslewood not to exceed \$20,000 for Meadow Pointe III Community Development District. 99 The Board reviewed and considered a community mulch proposal for \$31,500. 100 After discussion, they agreed to table this item to the next meeting. 101 102 The Board reviewed and considered the winter annual rotation proposal for 103 \$4,500. 104 105 On a motion from Mr. Torres, seconded by Mr. Carlucci, the Board of Supervisors approved the proposal for street tree replacement at Sheringham and Nesslewood not to exceed \$20,000 for Meadow Pointe III Community Development District. 106 **Amenity Management** D. 107 Mr. Lawrence presented his amenity report to the Board and introduced Jeffrey 108 LaFlamme as the new Assistant Clubhouse Manager. 109 110 The Board would like Mr. Lawrence to submit a log for pressure washing and a 111 clearer copy of the parking log in his monthly reports. 112 113 Mr. Lawrence presented one proposal for a laptop. After discussion, the Board 114 would like two more proposals before making a decision. Mr. Lawrence will 115 present these at the next meeting. 116 117 E. **District Engineer** 118 Not present. 119 120 F. **District Counsel** 121 The Board received District Counsel report from Mr. Babbar. 122 123 Mr. Babar informed the Board that he sent out the Amenities RFP and should 124 have proposals at the February 15<sup>th</sup> meeting. 125 126 There was a brief discussion regarding driveway agreements. Mr. Babbar will 127 draft a driveway agreement and provide it at the next meeting. 128 129 G. **District Manager** 130 The Board received the District Manager Report from Mr. Adams. 131 132

Mr. Adams reminded the Board that their next scheduled meeting will be held on

December 21, 2022 at 6:30 p.m.

133

134135

#### MEADOW POINTE III COMMUNITY DEVELOPMENT DISTRICT November 16, 2022 Minutes of Meeting Page 4

·	Adams bring their compensation checks to the able so they can be picked up by each Board
FIFTH ORDER OF BUSINESS	Consideration of the Minutes of the Board of Regular meeting held October 19, 2022
Mr. Adams' presented the Board with	the October 19, 2022 regular meeting minutes.
	by Mr. Torres, the Board of Supervisors approved 19, 2022 for the Meadow Pointe III Community
SIXTH ORDER OF BUSINESS	Consideration of Operations and Maintenance Expenditures for September 2022
The Board was presented with the September 2022 in the amount of \$166,298	e Operation and Maintenance Expenditures for 8.93.
	ed by Mr. Johnson, with all in favor, the Board ntenance Expenditures for September 2022 in the ointe III Community Development District.
SEVENTH ORDER OF BUSINESS	Supervisor and Audience Comments
the sidewalks, and putting signs up in	ts regarding street trees in Nesslewood, cracks in informing renters they must be approved. Also, the pout getting bike gates for people to walk and ride
	o get a proposal for a bike gate in Heatherstone.
EIGHTH ORDER OF BUSINESS	Adjournment
On a motion from Mr. Torres, seconded meeting at 8:51p.m. for the Meadow Point	by Mr. Johnson, the Board agreed to adjourn the te III Community Development District.

# **Tab 11**

District Office - 3434 Colwell Ave - Suite 200 - Tampa, Florida 33614

# Operations and Maintenance Expenditures October 2022 For Board Approval

Attached please find the check register listing the Operation and Maintenance expenditures paid from October 1, 2022 through October 31, 2022. This does not include expenditures previously approved by the Board.

Approval of Expenditures:	
Chairperson	_
Vice Chairperson	
Assistant Secretary	

The total items being presented: \$127,489.51

### Paid Operation & Maintenance Expenditures

Vendor Name	Check Number	Invoice Number	Invoice Description	Invoi	ce Amount
All Florida Mechanical Services,	100072	i20654	Qrtyl Preventative Maintenance 09/22	\$	193.12
Bettin Construction, LLC	100073	1907	Replace doors 09/22	\$	4,891.00
Cintas Corporation	100074	4133735262	Cleaning Supplies 10/22	\$	168.96
Cintas Corporation	100074	4132329437	Cleaning Supplies 09/22	\$	50.00
Fitness Logic, Inc.	100085	109487	Quarterly General Maintenance 10/22	\$	95.00
Florida Department of Economic Opportunity	100086	86223	Special District Fee FY22-23	\$	175.00
Florida Department of Revenue	ACH	61-8015577967-4 09/22	Sales & Use Tax 09/22	\$	284.20
Frontier Florida, LLC	ACH	Phone Summary- 720 10/22	239-188-0915-091913-5 Phone Summary 10/22	\$	403.53
Glen Richard Aleo	100087	GA101922	Board of Supervisors 10/19/2022	\$	200.00
John A. Johnson	100088	JJ101922	Board of Supervisors 10/19/2022	\$	200.00
Michael J Hall	100089	MH101922	Board of Supervisors 10/19/2022	\$	200.00

### Paid Operation & Maintenance Expenditures

Vendor Name	Check Number	Invoice Number	Invoice Description	Invoice Amount	
Michael Torres	100090	MT101922	Board of Supervisors 10/19/2022	\$	200.00
Paul Carlucci	100091	PC101922	Board of Supervisors 10/19/2022	\$	200.00
Home Depot Credit Services	100075	3880.409091	Supplies 09/22	\$	86.77
Lowe's	100076	9900 321527 6 09/22	Clubhouse Supplies 09/22	\$	186.62
Meadow Pointe III Clubhouse Credit Card	DC10.14.22	DC10.14.22	Meadow Pointe III Clubhouse Credit Card-10-14-22	\$	1,783.24
OLM, Inc.	100070	40168	Monthly Landscape Inspection 09/22	\$	750.00
Outsmart Pest Management, Inc.	100077	35088	Monthly Pest Control 10/22	\$	60.00
Pasco County Utilities	100071	17263725	1500 Meadow Pointe Blvd 09/22	\$	1,301.16
Rizzetta & Company, Inc.	100079	INV0000072101	Amenity Management & Personnel 10/22	\$	13,464.84
Rizzetta & Company, Inc.	100078	INV0000072052	Cell Phone - Auto Mileage & Travel 10/22	\$	160.00
Rizzetta & Company, Inc.	100068	INV0000071836	Personnel Reimbursement 09/22	\$	10,831.51

### Paid Operation & Maintenance Expenditures

Vendor Name	Check Number	Invoice Number	Invoice Description	Invoice Amount	
Rizzetta & Company, Inc.	100069	INV0000071804	District Management Services 10/22	\$	5,619.08
Romaner Graphics	100080	21373	CDD Meeting Banners 10/22	\$	570.00
Romaner Graphics	100080	21372	Logos installed at clubhouse 10/22	\$	480.00
Romaner Graphics	100080	21363	Fence Repair - Larkenheath - 31818	\$	890.00
Romaner Graphics	100080	21353	Blythwood Way 09/22 ADA Mats Install 09/22	\$	600.00
Romaner Graphics	100080	21346	Concrete Repair 09/22	\$	950.00
Solitude Lake Management, LLC	100097	PSI-18907	Lake & Pond Management Services 10/22	\$	5,710.83
Solitude Lake Management, LLC	100097	PSI-08829	Lake & Pond Management Services 09/22	\$	5,710.83
Southern Automated Access Services, LLC	100092	11888	Gate Phone 813-435-0748 10/22	\$	53.95
Southern Automated Access Services, LLC	100092	11883	Phone number 813 482 2049 10/22	\$	53.95
Southern Automated Access Services, LLC	100081	11811	Gate Phone/CAPXL Cloud - HEATHERSTONE 10/22	\$	124.50

### Paid Operation & Maintenance Expenditures

Vendor Name	Check Number	Invoice Number	Invoice Description	Invoice Amount	
Southern Automated Access Services, LLC	100081	11810	Gate Phone/CAPXL Cloud -AMMANFORD 10/22	\$	124.50
Southern Automated Access Services, LLC	100081	11809	Gate Phone/CAPXL Cloud - Wrencrest 10/22	\$	124.50
Southern Automated Access Services, LLC	100081	11795	Gate Repair - Storm Prep 03/22	\$	131.25
Southern Automated Access Services, LLC	100081	11793	Prepare for Hurricane Ian 09/22	\$	302.50
Spectrum	ACH	0034120094-01 10/22	1500 Meadow Pointe Blvd 10/22	\$	47.71
Straley Robin Vericker	100082	22141	General Legal Services 08/22	\$	2,304.20
TECO	ACH	311000030198.41	Summary Bill 09/22	\$	11,053.53
Times Publishing Company	100093	0000243716 10/12/2022	Account #119369 Legal Advertising 10/22	\$	136.00
U.S. Water Services Corporation	100083	SI58700	Monthly Lift Station Inspection 10/22	\$	86.21
VGlobal Tech	100084	4365	Web Maintenance: ADA Website 10/22	\$	300.00
VGlobal Tech	100095	4228	Quarterly ADA & ACAG Audits 09/22	\$	400.00

### Paid Operation & Maintenance Expenditures

Vendor Name	Check Number	Invoice Number	Invoice Description	Invoice Amount	
VGlobal Tech	100094	4210	Web Maintenance: ADA Website 09/22	\$	300.00
Waste Connections of Florida	ACH	6336283W425	Waste Disposal 09/22	\$	15,172.80
Wildlands Conservation, Inc.	100096	2731	Conservation Easements Annual Reports 10/22	\$	2,824.50
Wildlands Conservation, Inc.	100096	2575	Conservation Easements Annual Reports 02/22	\$	2,824.50
Withlacoochee River Electric Cooperative, Inc.	ACH	Electric Summary - 720 09/22	Electric Summary 09/22	\$	366.69
Withlacoochee River Electric Cooperative, Inc.	ACH	1353910 9/22	Street Lights 09/22	\$	1,581.28
Yellowstone Landscape	100098	TM 443978	Fall Annual Rotation 10/22	\$	4,289.00
Yellowstone Landscape	100098	TM 439170	Landscape Maintenance 10/22	\$	24,272.25
Yellowstone Landscape	100098	TM 439026	Emergency - Road/Walkway Clearance 10/22	\$	4,200.00
Report Total				\$	127,489.51